

VALE Executive Committee Meeting Agenda

Thursday, September 19 | 1 pm - 3 pm | [Meeting Documents](#)

Attendance: Ali Cole (VALE), Isabel Gray (Camden), Taras Pavlovsky (TCNJ), David Marks (Bergen), Marilyn Ochoa (Middlesex), Ann Hoang (NJIT), Evelyn Frangakis (PTSEM), Maria Baratta (NJSL), Robert Wolf (FDU), Muhammad Hassan (Kean), Consuella Askew (Rutgers), Robert Hilliker (Rowan), Dorianne Mizzy (Montclair), Janet Hauge (Atlantic Cape), Jane Jiang (UCNJ).

Absent: Ralph Bingham (LLNJ), Brett Bonfield (NJLA), Caitlin Kaplan (Edge)

- I. Call To Order (Ochoa)
 - A. Ochoa called the meeting to order at 1:02 pm.
 - B. Welcome Taras Pavlovsky, now serving as a Member at Large on the EC.
- II. Approval of July Minutes
 - A. One edit from TP – nominations cannot be deferred. Approved with edit.
- III. Old Business
 - A. NJAL Conference (Cole)
 1. First choice speaker, Megan Oakleaf, is unavailable. Second choice speaker is over budget.
 2. How can we ensure going forward that the planning committee sends feasible candidates?
 - a) Need to give committee criteria, pre-work should include looking at the budget. Once there is a short list, the committee can reach out to ensure speakers meet criteria. Pavlovsky added that we have occasionally gone over in the past – it makes sense for the committee to pre-vet the pricing. Confirmed we can use unspent money from Strategic Planning or Reserves if we want to.
 - b) Hilliker agreed the committee should be ensuring and the EC should be presented with feasible candidates per our allocated resources. Hoang suggests that we should ask the committee to do the vetting of pricing. Askew suggested that we keep track of past speakers' pricing to compare. Ochoa agreed, we can put that together.
 - c) Ochoa added that requiring the speaker to be in academic libraries would automatically lower the price. Askew added that it is also an opportunity to learn from outside academic libraries.
 - d) Outreach Committee to investigate best practices to be considered at the next EC meeting. Hassan added that we can look

for speakers from our universities – it is an opportunity to bring someone in from a member institution.

- e) Hilliker motioned to allocate speaker travel funds and any savings from strategic planning, along with honoraria, to offer for Ruha or other 2025 speaker fee. Ochoa seconded motion.

(1) Motion denied: 9/13 NO; 4/13 YES

- 3. Re-vote for backup speaker
 - a) Poll: 4/12 Kathy, 8/12 Cindy
- 4. Cole added that NJLA and NJASL are co-locating their conference in Feb 2026. Should we consider joining? Pavlovsky responded that we should consider it.

B. EC Meeting Schedule Update

- 1. April 10, 2024, EC Meeting - Proposed new dates – conflict with EdgeCon Spring. April 17th or April 24th?
- 2. Poll was distributed: 9/14 for April 24th and 5/14 for the 17th
 - a) Meeting will be moved to April 24th

IV. New Business

A. New MC Representatives

- 1. Essex County College
 - a) Dr. Joyce Ayim, new Assistant Dean - Online Education & Resources
 - b) Serving until an Electronic Resources Librarian or Associate Director, Libraries is hired to replace Ruth Ware.
- 2. Passaic County Community College
 - a) Mibong La, Head Librarian
 - b) Appointed proxy by Dr. Sabrina Johnson-Taylor, Associate Dean for Distance Education, the Learning Resource Center, and the Business Administration Program.
- 3. Hackensack Meridian School of Medicine
 - a) Christopher Duffy, Associate Dean, VP, Medical Library Services

V. Strategic Planning

A. Task Force Update & Timeline

B. Review Draft Plan

- 1. Consultant will prepare a graphical version and a one pager for communication purposes.
- 2. Final review and wrap up meeting with consultant on Oct 2.
- 3. Final approval by MC on 11/7.

VI. Break: 2:09-2:14

VII. Standing Reports

Approved by the Exec. Committee on 11/07/2024.

- A. Professional Development Task Force (Askew/Mizzy)
 - 1. Survey closed last Friday, 52 submitted surveys
 - 2. See survey results in the meeting folder. A lot of interest in soft skills.
 - 3. Frangakis added that a certificate based may give some extra appeal, even though they indicated they'd be interested either way
 - 4. Askew noted that their next step is to meet with Planning and Assessment for help with analysis.
- B. Treasurer's Report (Ochoa/Hoang)
 - 1. See meeting folder for Treasurer's Reports.
 - 2. Hoang thanked Pavlovsky and Kaplan for guidance.
 - 3. Since TP is now a member at large, Hoang and Ochoa will serve as co-treasurers for FY25 and develop workflows for the next treasurer for FY26.
 - 4. Reports are through 8/31 – 2 months of expenditure.
- C. Purchasing & Licensing Report (Marks/Frangakis)
 - 1. Met for onboarding, to meet with Hilliker and look at the Strategic Plan.
- D. Planning & Assessment Report (Wolf/Jiang)
 - 1. Reviewing committee charge, will recruit members and look at Strategic Plan.
- E. Outreach Report (Hauge/Hassan)
 - 1. Chairs met and reviewed items in the strategic plan. Will be reviewing charges and proposing updates. Guidance of outreach initiatives – more focused on website and engagement.
- F. Program Manager's Report (Cole)
 - 1. See slides in the meeting folder.
- VIII. Standing Updates (15 mins)
 - A. LibraryLinkNJ (Bingham)
 - 1. No report
 - B. NJLA (Bonfield)
 - 1. No report
 - C. NJ State Library (Baratta)
 - 1. Report in meeting folder
- IX. Adjournment and Future Topics (Ochoa)
 - A. Upcoming meetings
 - 1. MC Thursday, November 7th 9 am; EC 1 pm
 - 2. 2:59 pm meeting adjourned.