

VALE Executive Committee Meeting Minutes DRAFT

Thursday, June 13 | 1 pm - 3 pm | Mercer County College | [Meeting Document Folder](#)

In Attendance: Ali Cole (VALE), Ann Hoang (NJIT), Darianne Mizzy (MSU), Donna Rosinski-Kauz (OCC), Isabel Gray (Camden), Janet Hauge (ACCC), Marilyn Ochoa (Middlesex), Ralph Bingham (LLNJ), Rob Hilliker (Rowan), Rob Wolf (FDU), Taras Pavlovsky (TCNJ), David Marks (BCC), Evelyn Frangakis (PTSEM).
Absent: Brett Bonfield (NJLA), Muhammad Hassan (Kean), Caitlin Kaplan (EDGE), Maria Baratta (NJSL), Kurt Wagner (Monmouth), Leigh Keller (Ramapo), Jennifer R. Nelson (NJSL).

- I. Call To Order (Hoang): Meeting called to order.
- II. Approval of [April 25, 2024 minutes](#) (Cole): Minutes approved.
- III. Old Business: None
- IV. New Business
 - A. Introduction of new EC members
 1. Rob Wolf (FDU) has been appointed to complete Ana Fontoura's term as Independent Sector representative through June 2025.
 2. Newly elected representatives through June 2026:
 - a) Community College: Janet Hauge (Incumbent; ACCC), Jane Jiang (UCNJ); Independent: Evelyn Frangakis (PTSEM); State College/University: EMPTY; MC Moderator: David Marks (BCC)
 - B. NJALC – Co-Chair & Conference Date
 1. Ali was invited to co-chair the NJAL Conference Planning Committee with the new ACRL-NJ/CUS President Maria Deptula. EC agreed to accept the appointment of VALE PM as ex-officio co-chair.
 2. NJAL Conference is typically held the first Friday in January – in 2025 it is Friday, January 3rd. With this date being so close to the New Year's Day holiday – the committee agreed on the following Friday, January 10th.
 - C. The [draft FY25 Meeting Schedule](#) was shared. Thursdays are preferred by the group. This will be shared out for comment and voted on at the July EC meeting. Meeting survey responses were taken into account in creating the draft.
- V. Open Discussion
 - A. None
- VI. Standing Reports
 - A. Strategic Planning Task Force (Ochoa/Gray/Cole)
 1. Strategic Planning survey was sent out to the full VALE listserv (400+) – we received 63 responses. The survey is now closed.
 2. July 18th Retreat – Please RSVP, [make appointment w/ consultant](#) if you cannot attend. Appointments are available through June 24th. You may also elect to send an alternate representative from your library to the retreat (in addition to scheduling an interview with Amanda).
 3. RSVP Link: <https://tinyurl.com/718RSVP>

- B. Treasurer's Report (Pavlovsky)
 - 1. Pavlovsky mentioned an approximately \$54K difference between Database revenues and expenditures. Cole explained that approximately \$40K of that is because we have not yet paid Mergent, because (despite her efforts) they have not yet submitted an invoice. Pavlovsky expressed concern over not paying that bill out of FY24 funds, and said that he would request Caitlan Kaplan to do an accrual for that amount.
 - C. Edge and VALE Update (Hoang) - No Update
 - D. Purchasing & Licensing Report (Hilliker)
 - 1. Licensing Workshop recently held at NJIT. Looking at more transformative agreements. OverDrive shared library scheduled to launch Sept. 1st. See PM report.
 - E. Planning & Assessment Report (Fontoura/Rosinski-Kauz) - No Update
 - F. Professional Development Task Force (Askew/Mizzy)
 - 1. VALE Leadership Development Survey. The survey form has been updated to incorporate previous feedback and can be accessed via this link:
 - 2. https://rutgers.ca1.qualtrics.com/jfe/form/SV_3UW8DS74v9IgJIG
 - 3. If the EC members have no further suggestions for edits and agree the next step will be to implement the survey with the MC (or more broadly). Please test out survey – any test submissions will be erased before implementation.
 - G. [Outreach Report](#) (Hauge/Hassan)
 - 1. Hauge proposed a Community College Administrator SIG.
 - a) Goal: The Community College Library Administrator Special Interest Group will serve to increase information sharing and network opportunities for the community college library administrators.
 - b) Co-Conveners: Janet Hauge & Donna Rosinski-Kauz.
 - c) SIG unanimously approved by the EC.
 - H. [Program Manager's Report](#) (Cole)
- VII. Standing Updates (15 mins)
- A. [LibraryLinkNJ](#) (Bingham)
 - B. NJLA (Bonfield)
 - C. [NJ State Library](#) (Baratta)
- VIII. Adjournment and Future Topics (Hoang)
- A. Future Topics
 - 1. [PALCI/ALPA OER Statewide Project Survey](#) (Mizzy)
 - B. Upcoming meetings
 - 1. Thurs. July 18 – Strategic Planning Retreat @ Kean
 - 2. Thurs. July 25 – Executive Committee Meeting via Zoom