

**VALE Executive Committee Meeting Minutes DRAFT**

Thursday, March 28 | 1 pm - 3 pm | [Meeting Document Folder](#)

**In attendance:** Ali Cole (VALE), Janet Hauge (ACCC), Ralph Bingham (LLNJ), Ana Fontoura (FDU), Isabel Gray (Camden), Ann Hoang (NJIT), Kurt Wagner (Monmouth), Donna Rosinski-Kauz (OCC), Marilyn Ochoa (Middlesex), Muhammad Hassan (Kean), Taras Pavlovsky (TCNJ), Maria Baratta (NJSL), Dianne Mizzy (MSU), Consuella Askew (Rutgers).

**Absent:** Caitlin Kaplan (Edge), Brett Bonfield (NJLA), Rob Hilliker (Rowan), Leigh Keller (Ramapo).

- I. Call To Order (Hoang)
  - A. AH called the meeting to order at 1:05 pm.
  - B. To add an open discussion item going forward.
  - C. Proposed FY2025 budget was approved at the morning MC meeting.
- II. Approval of February 22, 2024 minutes (Cole)
  - A. MNO moved; Isabel seconded – minutes approved as is.
- III. Old Business - None
- IV. New Business
  - A. VALE Report to Edge BoT (Hoang)
    1. Report in the Folder. No movement on MOU
  - B. Upcoming Committee Nominations (Ochoa/Cole)
    1. [https://docs.google.com/document/d/1fVT6U5SFikS\\_Q9DEKn-IV7BpOH5Tu0DTIDDBUnj7BYk/edit?usp=sharing](https://docs.google.com/document/d/1fVT6U5SFikS_Q9DEKn-IV7BpOH5Tu0DTIDDBUnj7BYk/edit?usp=sharing)
    2. Call for nominations forthcoming – please nominate/self-nominate.
    3. AH noted new rotation – chair elect will now be an officer for three years – as chair elect/vice chair, chair, and past chair - serving as chair for only one.
- V. Standing Reports
  - A. Strategic Planning Task Force (Ochoa/Gray/Cole)
    1. Six consultant proposals were received and interviewed.
    2. The Task Force recommends Amanda E. Standerfer. She has worked with LLNJ in the past. RB added that she is a great communicator and listener, helped to keep everything on track, and LLNJ will be using her again for their member engagement strategy.
    3. RB added that there was an add-on cost for focus groups – we should ask her about that. AH asked if we should collect data from members who are not the members' council reps., or chief librarians. MNO added that likely in the pre work yes, perhaps a survey / listserv, engage Planning & assessment.
    4. MNO moved to accept recommendation, Hassan seconded. Motion to accept Strategic Planning Task Force Recommendation passed – 12 Yes; 0 No; 0 Abstain.
    5. The retreat will likely be held on the July 18<sup>th</sup>
  - B. Treasurer's Report (Pavlovsky)

1. Brought in extra exhibit sponsor funds, underspent in a variety of other categories, resulting in a surplus operation for FY24.
  2. AC added that we have not received the Mergent bill for FY24 – this is the only outstanding vendor bill to date.
- C. Edge and VALE Update (Hoang/Kaplan) - No Update
- D. Purchasing & Licensing Report (Keller/Hilliker)
1. See PM report for updates.
- E. Planning & Assessment Report (Fontoura/Rosinski-Kauz)
1. No updates, reviewed eResources survey
- F. Outreach Report (Hauge/Hassan)
1. See report in folder
  2. AH – we will need a new conference planning co-chair. Outreach co-chairs to work on securing one before June’s annual planning meeting.
- G. Program Manager’s Report (Cole)
1. See slides in the meeting folder
- H. Professional Development Task Force (Askew/Mizzy)
1. Reviewed and discussed the draft survey – in the meeting folder.
  2. Certificate of completion possible – micro-credentialing/badging/CE certificate
  3. Next step is to pilot the survey, possibly with the EC. Curating a list of resources would be ideal. CA added that they are looking at three levels, middle, senior, executive...not just “middle”.
- VI. Break (5 mins); 2:28 pm – 2:33 pm
- VII. Standing Updates
- A. NJ State Library (Baratta) - March update in the folder
  - B. LibraryLinkNJ (Bingham) - Written report in the folder
    1. There are proposed cuts in the state budget for the library network.
    2. EDI Expert Search is nearing an end, hoping to finish drafting the contract soon.
    3. LLNJ Membership meeting June 20<sup>th</sup> at Middlesex CC.
  - C. NJLA (Bonfield) - March Newsletter in folder
- VIII. Open Discussion
- A. AH requested an update from MH re: Kean OER Conference
    1. 21 countries participated! May be one day next year with multiple sessions
  - B. JH – the speaker this morning was fabulous. Can we invite our staff to attend guest speaker series? Would be great for librarians to see and to spark conversations.
- IX. Adjournment and Future Topics (Hoang)
- A. Future Topics
    1. [PALCI/ALPA OER Statewide Project Survey](#) (Mizzy)
  - B. Meeting adjourned at 2:40 pm.
  - C. Upcoming meetings
    1. Next EC Meeting: Thursday, April 25, 2024, 1 – 3 pm via Zoom
    2. June 13 in Person EC & MC meetings at Mercer County Community College