

VALE Executive Committee Meeting Minutes

Thursday, Dec. 14 | 1 pm - 3 pm | Virtual via Zoom

[Meeting Document Folder](#)

In attendance: Ali Cole (VALE), Isabel Gray (Camden), Janet Hauge (ACCC), Kurt Wagner (Monmouth), Donna Rosinski-Kauz (OCC), Ann D. Hoang (NJIT), Ralph Bingham (LLNJ), Caitlin Kaplan (Edge), Ana Fontoura (FDU), Taras Pavlovsky (TCNJ), Marilyn Ochoa (Middlesex), Muhammad Hassan (Kean), Leigh Keller (Ramapo), Robert Hilliker (Rowan), Consuella Askew (Rutgers), Maria Baratta (NJSL)

Absent: Dorianne Mizzy (Montclair), Brett Bonfield (NJLA)

- I. **Call To Order** (Hoang)
 - A. Hoang called the meeting to order at 1:04 pm.
- II. **[Approval of October 26, 2023 Minutes](#)** (Cole)
 - A. Rosinski-Kauz moved to approve the October minutes; Hauge seconded. Minutes approved.
- III. **New Business** (10 mins)
 - A. Code4Lib Conference Sponsorship: May 13 -16 (Cole)
 1. Cole reviewed request to sponsor from Code4Lib. It is in the budget and VALE past sponsorships were discussed. Cole proposed motion to sponsor \$500 to Code4Lib Conference
 2. Pavlovsky moved to approve, Askew seconded. Zoom poll results: 12/12 in favor.
- IV. **Old Business** (10 mins)
 - A. OER Publishing Project (Hassan/Askew)
 1. Hassan re-stated project idea introduced at the Oct EC meeting and addressed questions presented by EC members. Hassan clarified that the idea is an exploration.
 2. Discussion about dual intent of original motion. Clarified this Task Force will only focus on Open Access Scholarship as opposed to including OER.
 3. Askew/Hassan moved to establish a special task force to explore the feasibility of a collective approach to open access that supports and promotes Open Scholarship content for the VALE members. Ochoa seconded.
 4. Zoom poll results: 10/12 yes, 1/12 no, 1/12 abstained. Motion passed.
 5. Next step is for Askew/Hassan to create a clear charge for the task force. Cole will provide template for Task Force to issue a charge and at timeline.
 - B. **[VALE Impact Report](#)** (Hoang)
 1. Hoang shared Impact report examples in the meeting folder and reviewed the proposed outline.

2. Hoang will work with Cole and the VALE Officers to divvy up and finalize the outline. Cole suggested Planning & Assessment Committee to assist. Report will cover FY24. Will work on over the summer months and share in the fall.
- C. FY25 Budget Meeting Prep (Pavlovsky)
1. Upcoming budget meeting in January. We will need numbers from your committees. This is also the best place to discuss theoretical expenditures for FY25.
 2. Budget requests due by Friday, January 12. Wednesday, January 17th the latest.
- V. **Five Minute Break** (2:02 – 2:07)
- VI. **Standing Reports** (50 mins)
- A. Strategic Planning Task Force (Ochoa/Gray/Cole)
 1. Request for proposals has been drafted. Edge is reviewing.
 - B. Treasurer’s Report (Pavlovsky)
 1. December Treasurer’s report in [meeting folder](#).
 - C. [Edge and VALE Update](#) (Hoang/Kaplan)
 1. MOU is changing into a Professional Services Agreement (PSA). Detailed information can be found in the linked document.
 - D. Purchasing & Licensing Report (Keller/Hilliker)
 1. Keller reported that both LexisNexis and Mango agreements are completed. Pricing is available for Statista & Kanopy. Will circle back with more information regarding the Overdrive Proposal.
 2. Committee volunteer applications are under review. E-resources survey coming soon.
 - E. Planning & Assessment Report (Fontoura/Rosinski-Kauz)
 1. P&A will be reviewing the conference sponsor feedback survey.
 2. Received one committee volunteer application.
 - F. Outreach Report (Hauge/Hassan)
 1. Website member directory information is under review. Not all members are represented on the homepage images – send your images and review your directory information. Send updates to PM or Outreach.
 2. Lori Lenox, Camden – volunteered and appointed to committee.
 3. NJALC 25th anniversary committee will be meeting next week to finalize 25th anniversary celebration planning at conference.
 - G. Professional Development Task Force (Askew/Mizzy)
 1. Met Nov 9th formally. Discussed approaches, first – data gathering. Bingham shared curriculum from LLNJ’s Super Supervisors training. A volunteer Task Force member has joined. Meeting scheduled for next week.
 - H. Program Manager’s Report (Cole)
 1. PDF Slides in Shared folder.
- VII. **Standing Updates** (15 mins)
- A. LibraryLinkNJ (Bingham)

1. Bingham reviewed updates. Report is in the shared folder.
 2. LLNJ will have a table at the upcoming NJAL Conference.
- B. NJLA (Bonfield)
1. Bonfield absent. No updates.
- C. NJ State Library (Baratta)
1. November 2023 State Librarian's Update can be found in the shared folder.
 2. NJ Digital Equity plan – might be opportunities for Academic libraries. Check the calendar – sign up for the NJSL newsletter. New digitization tools and projects.
- VIII. **Adjournment and Future Topics** (Hoang)
- A. Future Topics:
1. [PALCI/ALPA OER Statewide Project Survey](#) (Mizzy)
- B. Upcoming meetings
1. Special FY25 Budget Meeting: January 25, 2024, 1 pm - 3 pm via Zoom
 2. Next EC Meeting: February 22, 2023, 1 pm - 3 pm via Zoom
 3. Start to think about Upcoming Elections! New Vice Chair to be elected in June.