



VALE Executive Committee Meeting Minutes

February 3, 2023 | 1pm-3pm | Virtual via Zoom

Present: C. Askew (Rutgers), M. Baratta (NJSL), R. Bingham (LLNJ), A. Fontoura (FDU), J. Hauge (ACCC), R. Hilliker (Rowan), A. Hoang (NJIT), M. Hussan (Kean), L. Keller (Ramapo), D. Mizzy (MSU), M. Ochoa (Middlesex), E. Owusu-Ansah (WPU), T. Pavlovsky, (TCNJ), D. Rozinski-Kauz (OCC), J. Toth (VALE), K. Wagner (Monmouth)

- I. Call To Order (Hoang)
- II. Approval of December 8, 2022 & January 26, 2023 Meeting Minutes (Toth)
 - A. Minutes for both meetings approved without revision.
- III. Standing Reports
 - A. Treasurer's Report (Pavlovsky)
 1. Pavlovsky presented a January 2023 EOM budget activity report and a proposed FY24 budget to Members Council earlier in the day. No further discussion occurred at this meeting.
 - B. Purchasing & Licensing Report (Wagner / Keller)
 1. A full report is archived in the shared EC folder.
 2. KANOPY and LIBRARY LEVER: Wagner offered updates on discussions with these vendors at the Members Council meeting. No further discussion occurred at this meeting.
 3. LYRASIS: Wagner and Keller advanced the discussion on the report they offered at the Members Council meeting. Much discussion ensued on the importance of maintaining WALDO/Lyrasis databases in the VALE roster. Wagner suggested a tiered approach for the remainder of FY23, with VALE negotiating agreements with the three most popular former WALDO databases.
 4. **ACTION**: (1) The program manager will create a spreadsheet of the databases that Lyrasis offers, highlighting those previously offered by WALDO and noting the VALE members that subscribed to them.
 5. **MOTION**: Wagner moved and Keller seconded a motion that a task force be created to evaluate data and recommend an option for dealing with WALDO/Lyrasis database subscriptions.
 - C. OER Report (Hassan / Hilliker / Mizzy)
 1. Mizzy, Hilliker and Hassan delivered an update to the Members Council earlier in the day.
 2. The committee discussed moving from ambassadors to a community of practice and promoting CoP meetings more vigorously.

- D. Planning & Assessment Report (Fontoura / Rosinski-Kauz)
 - 1. Rosinski-Kauz observed that the Program Manager switch during Fall term disrupted this committee's progress a bit. She added that she'll be sending an addendum to EC members about VALE strategic planning and will work with the Program Manager on planning in general.
 - E. Outreach Report (Hauge / Owusu-Ansah)
 - 1. The Conference Committee delivered a report to Members Council in part stating that members look forward to a face-to-face conference.
 - 2. The Program Manager will investigate Rutgers Busch campus, Middlesex CC, and Kean University as possible venues for the FY24 conference.
 - F. Program Manager's Report (Toth)
 - 1. A report is archived in the shared EC folder.
 - 2. FY23 VALE Renewals/Financials: FY23 VALE spend is \$4,560,124.12, a 7.87% increase from FY22's \$4,227,240.06 spend. Increase in spend attributed to average annual increases, new subscriptions, upgraded products, and members transferring their direct subscriptions to VALE.
 - 3. Website - Met with the Outreach committee to talk about updating website content; PM will focus on this activity more directly in February.
 - 4. Reports - PM completed a report on VALE reciprocal borrowing resulting from a Members Council motion to investigate this service. Also offered VALE officers a proposal on expanding VALE services to include a shared ILS and other productivity software; it is under review.
 - G. Chair and Vice Chair Report (Hoang / Ochoa)
 - 1. See old and new business below.
- IV. Standing Updates
- A. NJ State Library (Baratta)
 - 1. A full report presented to Members Council and archived in the shared EC folder.
 - 2. New Employee for shared services hired.
 - B. LibraryLinkNJ (Bingham)
 - 1. Full report delivered to Members Council and archived in the EC folder.
- V. Old Business
- A. Permanent VALE Program Manager Position Search (Wagner)
 - 1. Committee meets on 2/6/23 to review charge and process. It will proceed with integrity and speed, with final interviews taking place in-person.
 - B. Invited Guest Speaker at the Members Council Meetings (Hoang)
 - 1. The committee approves of having guest speakers; the moderator will plan to have speakers at upcoming meetings.
 - C. VALE Committees' Charge and Action Plans (Toth)
 - 1. The Chair directed committee chairs to review their charges to see if they are current and sufficiently descriptive and to develop goals for FY24 and

beyond. She directed the Program Manager to assist.

2. A member asked how the issue of moving Waldo subscriptions to Lyrisis but keeping them within VALE should be addressed in the report. M. Ochoa made suggestions.

D. Revision of the Edge and VALE MOU (Hoang)

1. The MoU is being reviewed by Edge and is expected to be submitted to Members Council in March and to the Partnership Review Committee in June for final approval.

VI. New Business

A. [Revision of VALE Bylaws Officers' Role](#) (Hoang / Ochoa)

1. Hoang and Ochoa presented a proposal to change the terms of the vice-chair to three years and to adjust the election schedule for other officers. The proposal still is under review but was considered favorable by the members.

B. NJALC Theme and Keynote Speaker Oversight (Ochoa)

1. The committee felt it should have more input on choosing conference themes and keynote speakers. It will invite the conference committee co-chairs to an EC meeting to talk about these matters.

VII. Adjournment (Hoang)

1. Owusu-Ansah moved to adjourn the meeting and Pavlovsky seconded it. Approved by the membership.

A. Next meeting: **Thursday, March 2, 2023** | 1 pm-3 pm | Virtual via Zoom