



VALE Executive Committee Meeting Minutes

Thursday, January 26, 2023 | 1pm-3pm | Virtual via Zoom

Present: C. Askew (Rutgers), M. Baratta (NJSL), A. Fontoura (FDU), J. Hauge (ACCC), R. Hilliker (Rowan), A. Hoang (NJIT), M. Hussan (Kean), L. Keller (Ramapo), D. Mizzy (MSU), M. Ochoa (Middlesex), T. Pavlovsky (TCNJ), J. Toth (VALE), K. Wagner (Monmouth)

1) Call To Order (Hoang)

- Hoang convened the meeting.

2) Treasurer's Presentation of the FY24 Budget (Pavlovsky)

- Pavlovsky noted that the Executive Committee must present a proposed budget for the upcoming year to Members Council two weeks before a Members Council meeting for that body to accept or reject. This requirement was the basis for today's special session, along with the Edge request that VALE submit its budget early in the calendar year.
- Pavlovsky offered a line-by-line explanation of VALE funds (Operating, Conference and OER), explaining what each account in each fund is used for and how the proposed amount for that account was determined. Amounts often were figured by applying last year's allocations to inflationary percentage increases.
- Three discretionary allocations were discussed at length, as they directly impact the amount of the service fee: (1) external conference sponsorship, (2) supporting VALE's 25th anniversary, and (3) funding the New Jersey Academic Libraries Conference.
 - External Conference Sponsorship: The EC discussed whether or not to sponsor external conferences, such as ACRL, Code4Lib, or JCLC, as it has done in the past. Some members noted that VALE is as much in need of sponsorship as the activities we support, while others commented that sponsoring external events displays VALE's beliefs or values. Ann Hoang moved (seconded by M. Barrata) that VALE should allocate \$1000 for conference sponsorship, with recipients to be determined. **The motion was discussed and passed by a nine to one vote.**
 - VALE's 25th Anniversary: The EC discussed whether or not to fund a VALE 25th anniversary gala or something of the sort, to commemorate the organization's staying power and successes. Ann Hoang moved (seconded by C. Askew) that VALE should allocate \$2000 for a yet-to-be-determined celebration, but withdrew the motion after the group concluded that the anniversary commemoration could be folded into the Annual Conference, thus solving two objectives with one action at no additional cost.
 - New Jersey Academic Libraries Conference Funding: The EC discussed ways to reduce annual conference costs, such as charging a registration fee or petitioning



VALE member libraries or institutions to sponsor the event. In general, the EC felt that VALE should challenge itself to generate more internal and external funding for the conference and that the Program Manager should facilitate this effort. Taras Pavlovsky moved (seconded by K. Wagner) that VALE should allocate \$5000 to the "other revenue" account in the VALE Conference fund to formalize this goal. **The EC discussed this motion and passed it with a vote of seven to one with one abstention.**

- The Treasurer asked the Chair for guidance on the Program Manager's salary for FY24 and on the VALE annual fee it pays to Edge. The Chair directed the Treasurer to use FY23 amounts as FY24 allocations in both instances.
- Pavlovsky will complete his budget calculations on Friday, January 27, 2023, incorporating the directives of the Executive Committee, and will send it to EC members, after which the Program Manager will share it with Members Council on that same day.

3) Adjournment

- Next meeting: **Friday, February 3, 2023 | 1pm-3pm | Virtual via Zoom**