VALE Executive Committee Meeting
Thursday, December 8, 2022 | 1pm-3pm | Virtual via Zoom

Present: M. Baratta (NJSL), R. Bingham (LLNJ), A. Fontoura (FDU), J. Hauge (ACCC), A. Hoang (NJIT), R. Hilliker (Rowan), M. Hussan (Kean), C. Kaplan (Edge), L. Keller (Ramapo), D. Mizzy (MSU), T. Pavlovsky (TCNJ), D. Rosinski-Kauz (Ocean), J. Toth (VALE).

1) **Call To Order (Hoang)**
   ● Hoang convened the meeting.

2) **Approval of the October 27, 2022 Meeting Minutes (Hoang)**
   ● Minutes approved without revision.

3) **Treasurer's Report (Pavlovsky)**
   ● Pavlovsky presented a financial report. As of 11/30/22, 99.7% of service fees were received. Operations spending on target (42%), employee expenditures a little under that. Database revenues (our members paying us what we have billed them) at about 99%. Database expenditures (us paying the bills that we have received from our vendors) at about 80%.   Reserves predicted to be $250K (down ca $6K) at year-end.

4) **Purchasing & Licensing Report (Keller)**
   ● A full report archived in the shared EC folder.
   ● KANOPY: Met with Kanopy representatives to discuss opt-in pricing model; model contract forthcoming, after which Joe will engage with the representative. Will investigate further the cost and conditions of the "all in" model.
   ● LIBRARY LEVER: Spoke further with Rob Karen of Library Lever to ascertain what a "pledge" is and to keep abreast of Lever's development.
   ● LYRASIS: Met with representatives again to discuss member dues issues. EC members suggested considering negotiating directly with vendors who have moved from WALDO to Lyrasis.

5) **OER Report (Mizzy)**
   ● Report forthcoming.
   ● Mizzy floated the idea that directors should nominate ambassadors.

6) **Planning & Assessment Report (Fontoura / Rosinski-Kauz)**
   ● A full report archived in the shared EC folder.
   ● Rosinski-Kauz asked committee chairs to fill out and submit Impact Areas templates by 12.31.22.

7) **Outreach Report (Hauge)**
   ● The Annual Conference proceeds apace, with Zoom facilitators being recruited.

● Co-Chairs met with the Program Manager to offer a first batch of homepage revisions and to discuss website maintenance.

8) Program Manager's Report (Toth)
- A full report archived in the shared EC folder.
- Conference announcement now appears on the homepage. We have two sponsors, EBSCO and LLNJ, netting us $2000 (so far). Zoom moderator assignments forthcoming.
- The Springer-Nature license agreement ($222,852.09) was executed and signed by both sides.
- Await materials from Dylan at Kanopy, after which he and I will begin discussing options and terms for a consortium license.
- Met with Outreach co-chairs to discuss homepage revisions. Received much assistance from Tony Joachim of WPU.

9) Chair and Vice Chair Report (Hoang)
- The Chair attended the Edge BoT meeting and delivered a VALE report that is archived in the EC shared folder.

10) NJ State Library (Baratta)
- A full report archived in the shared EC folder.
- [NJLibsGrowBiz Virtual Discussion](): How to make the most of statewide databases, Thursday, December 8 from 11:00am-12:00pm
- Patriot's Week Programs: Dec. 28th - Strangely Contaminated: The Loyalists of New Jersey and Dec. 29th - William "Larry" Kidder speaking about the Revolutionary World of a Free Black Man: Jacob Francis 1754 – 1836.
- Librarian Certification proposed new rules are a re-adoption of the rules that expired in May 2022.

11) LibraryLinkNJ (Bingham)
- New administrative manager hired.
- LLNJ Members meeting to be held Tuesday, 12/13/22 at 2pm.
- Bill that directs DOE to develop NJ Student Learning Standards in information literacy heads to the governor's desk.
- EDI: meetings held on 11/1 and 11/29; momentum continues.
- Janet Hauge now serves on the Resource Sharing committee.

12) Committee Charges and Action Plans (Hoang)
- The Chair directed committee chairs to review their charges to see if they are current and sufficiently descriptive and to develop goals for FY24 and beyond.

13) New Business
○ January Budget Meeting: Treasurer needs suggested amounts for committee spending and other expenditures by January 9, 2023.
○ FY24 Calendar: EC may move Member's Council meeting to March to facilitate budget building.

- Speakers at Members Council meetings: the Chair will direct the Moderator to include in Member's Council meeting agendas speakers of interest, as in the past.
- VALE / Edge MOU: a completed draft will be sent to the Edge EC representative for review; then to the EC; and finally to the PRC for consideration.
- Officer Terms: VALE officers are drafting a possible revision to the terms of VALE officers.
- Program Manager: A search committee for the upcoming Program Manager search was created, including D. Rosinski-Kauz, C. Kaplan, K. Wagner, and J. Hauge. Other EC members may be included.

Adjournment and Future Discussion Topics (Hoang)

- Next meeting: **Thursday, January 19, 2023 | 1pm-3pm | Virtual via Zoom**
- NJALN Conference Theme and Keynote Speaker Oversight (Ochoa)
- Community of Practice Monthly Meeting of VALE chief administrators (Hoang)
- VALE 25-Year Celebration at 2024 NJALC event (Hoang)