VALE Executive Committee Meeting
Thursday, October 27, 2022 | 1pm-3pm | Virtual via Zoom

Present: C. Askew (Rutgers), M. Baratta (NJSL), R. Bingham (LLNJ), A. Fontoura (FDU), J. Hauge (ACCC), A. Hoang (NJIT), M. Hussan (Kean), L. Keller (Ramapo), D. Mizzy (MSU), E. Owusu-Ansah (WPU), T. Pavlovsky (TCNJ), D. Rosinski-Kauz (Ocean), J. Toth (VALE), K. Wagner (Monmouth)

1) **Call To Order (Hoang)**
   ● Hoang convened the meeting.

2) **Approval of the July 7, 2022 Meeting Minutes (Hoang)**
   ● Minutes approved without revision.

3) **Treasurer's Report (Pavlovsky)**
   ● Presented a financial report. About 80% of fees received. Operations fund spent down by 25%; database payments about 80%. Edge one-time fee paid. Will investigate Reserve fund balance.

4) **Purchasing & Licensing Report (Keller / Wagner)**
   ● Co-chairs comments derive from their full report archived in the shared EC folder.
   ● LIBRARY LEVER: Spoke further with Rob Karen of Library Lever, who hopes VALE will join the outfit. Will investigate discounts for VALE members.
   ● KANOPY: Met with Kanopy representatives to discuss pricing models (all-in & opt-in). Surveying VALE members to ascertain how much Kanopy is paid would be fruitful. Rutgers is piloting Kanopy DDA. Good start to ongoing conversations.
   ● LYRASIS: Discussing with Lyrasis a consortial membership. Lyrasis pushing for individual memberships (only 16 VALE members belong). More conversation planned.

5) **OER Report (Mizzy)**
   ● Met with Planning & Assessment to talk about the scope of the OER committee's work.
   ● M. Hussan spoke about a possible November OER workshop.
   ● Possible topic for future Community of Practice meetings could be "marketing to senior management on how to adopt OERs".

6) **Planning & Assessment Report (Fontoura / Rosinski-Kauz)**
   ● Comments derive from a full report archived in the shared EC folder.
   ● Impact Areas template will be sent to EC members soon.
   ● Met with OER committee to discuss the scope of that committee's work. Three goals established for FY24: (1) survey " Library Directors to see what services they need through VALE in terms of OER creation and process development"; (2) develop a statewide community of practice; and (3) transition OER certificate materials to OpenNJ.
   ● PAC will work with the Program Manager and others on creating a survey template..

● PAC will meet with the other committees to review strategic action items.

7) Outreach Report (Hauge)
   ● The full report is archived in the EC folder.
   ● Review of the reciprocal borrowing program has begun, including discussing the 2020 survey with Bethany Sewell of TCNJ. Problems and solutions are being considered.
   ● The Annual Conference proceeds apace, with breakouts, posters and lighting sessions established. Zoom facilitators are being recruited.

8) Program Manager's Report (Toth)
   ● The new interim PM is adapting to the workflow.

9) Chair and Vice Chair Report (Hoang)
   ● The Chair welcomed the new Interim Program Manager, Joe Toth.
   ● Chair mentioned the lack of documentation for VALE workflow and is making it a priority for the PM and committee chairs.
   ● Chair met with Caitlin Kaplan (CFO) and Amy Hillman (HR director) to talk about the Edge/VALE relationship. Both are willing to work closely with VALE.
   ● VALE MOU revision underway.
   ● Edge representative on the EC is up to VALE.

10) NJ State Library (Baratta)
   ● Presented a report at Members Council.
   ● New Associate Director on board.
   ● Received grant to tell NJ stories; money will support digitization of unique NJ materials.

11) LibraryLinkNJ (Bingham)
   ● Presented a report at Members Council.
   ● Fall virtual conference was very successful.M. Hassan now represents LLNJ on the Library Executive Review Board.
   ● Working on strategic planning, with a December 13 meeting planned (2pm).
   ● Reminder: LLNJ has a subsidy earmarked for VALE.
   ● Equity/Diversity/Inclusion (EDI) discussion is being facilitated by LLNJ; VALE members are encouraged to participate.

12) OER Certificate Program (Mizzy)
   ● Ambassadors available for OER support on member campuses. Their terms expire soon. Recruiting new ones first requires that we have work for them to pursue.
   ● Ambassadors work products will be moved to OpenNJ.

13) External Conference Sponsorship
   ● The Joint Conference of Librarians of Color (JCLC) asked if VALE was going to sponsor it. VALE had already voted to withhold conference sponsorships for FY23 and reaffirmed that decision.

- It was noted that VALE should discuss future conference sponsorship in upcoming FY24 budget discussions.
- The EC voted (10 yes; 1 abstention) to co-sponsor the upcoming Kean OER Conference and to allow Kean to use VALE's logo in its advertising.

14) Committee Charges and Action Plans (Hoang)

- The EC Chair directed committee chairs to review their charges to see if they are current and sufficiently descriptive and to develop goals for FY24 and beyond.

Adjournment and Future Discussion Topics (Hoang)

- Next meeting: **Thursday, December 8, 2022 | 1pm-3pm | Virtual via Zoom**
- Revision of the Edge and VALE MOU (EC working group)
- Revision of VALE Bylaws (EC working group)
- Permanent VALE Program Manager (Hoang / Ochoa)
- NJALN Conference Theme and Keynote Speaker Oversight (Ochoa)