



**VALE Executive Committee Meeting minutes**

Thursday, December 5, 2019 | 12:30pm - 3:30pm

Rutgers University, Alexander Library

**Present:** L. Beninghove (Stevens), E. Chapel (Edge) S. Chudnick (Brookdale), J. Cohn (Rutgers), M. Lena (VALE), S. Muir (Rowan), M. Nizolek (NJSL), M. Ochoa (Middlesex), E. Owusu-Ansah (WPU), T. Pavlovsky (TCNJ), K. Wagner (Monmouth)

**Absent:** M. Chute (NJSL), H. Craven (CCM), G. Fallon (Passaic), A. Hoang (NJIT), J. Hunt (MSU), P. Tumulty (NJLA), K. Schalk-Greene (LibraryLinkNJ)

**1) Call To Order / Welcome / Minutes of October 24, 2019 Meeting**

- Wagner convened the meeting.
- Minutes of October 24th meeting were approved.

**2) Treasurer's Report (Pavlovsky)**

- Pavlovsky presented the budget report and is working with Edge Controller to have financial reserves balance included in future reports.

**3) Program Manager's Report (Lena)**

- Lena created EdgeXchange instructions and will share them with the membership. The listserv will then be deactivated by the end of January.
- There are currently 12 sponsors signed on for conference - 10 exhibitors and 2 advertisers.
- Edge is offering a "Bring A Colleague" promotion for EdgeCon that allows an attendee to bring a colleague for free. Wagner mentioned that a potential attendee may not have a colleague who is able to go, but they would still like to take advantage of the EdgeCon discount. Chapel will work with the EdgeEvents Director to extend this discount.

**4) VALE / NJEdge Partnership (Wagner / Chapel)**

- The VALE-Edge Partnership Review Committee (PRC) met on November 8th, and Pavlovsky distributed a copy of those minutes to the Executive Committee.
- The PRC discussed the option of having VALE finalize its budget earlier in the year to align with Edge's budget process, as they are the fiduciary agent. This change in date does not need to be included in the Bylaws.
- Chapel itemized charges into a strawman budget, and talked about the cost of insurance and cyber insurance. Edge's goal is for the cost recovery model to be accurate and fair. Chapel will follow up on strawman budget & MOU.
- Muir asked how this change will affect Committee Chairs. Pavlovsky stated that each Committee will need to consult with their committee to estimate expenses.



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- Lena asked if VALE's reserves are being invested. Chapel recommended that this be a discussion item for Pavlovsky and Rearden and included at the next PRC meeting.

**5) Purchasing & Licensing (Cohn / Hoang)**

- P&L had 1 in-person meeting in November and will have 3 more virtual meetings this year. P&L membership includes a representative from the disbanded Digital Media Committee. Digital media offerings used to be outside VALE and worked as a discount code. P&L is looking to fold in these offerings.
- Hoang asked if P&L representation needed to reflect EC representation. Pavlovsky said that bylaws don't reflect this, so it is up to P&L to decide.
- FY20 Subscriptions were down net 15 overall. Some potential reasons why that were discussed at the meeting: decreasing budgets, dropping rarely used products, getting better outside deals, and the ability to enter multi-year agreements.
- P&L will send out a survey to the membership to gauge interest in new products and gather data for an environmental scan. Survey results will be discussed at the February 27th P&L meeting.
- The \* VALE Cancellation Policy was reviewed and approved. This language should be included in a new MOU to membership.
- Illumira will be discontinued on June 30th, and Edge is seeking RFPs for its replacement. The discontinuation notice did not reach all campus constituents, including some libraries.
- The VALE Preferred Licensing Terms are in need of an update. P&L will work on this using LibLicense as a guide.

**6) Outreach (Muir / Owusu-Ansah)**

- Owusu-Ansah spoke with Cara Berg and requested that she highlight the advantages of the new location in her conference marketing.
- Owusu-Ansah asked how VALE can assume a more aggressive marketing & market capturing pose. VALE should be more of a partner of first resort than last resort. There is an opportunity to make the consortium stronger, as our members have a geographical connection to and long standing relationship with VALE. Lena mentioned that this topic is included in the new strategic plan.

**7) Planning & Assessment (Beninghove / Ochoa)**

- The Strategic Plan was published to the Members Council and received no comments, so the plan will move forward beginning January 2020.

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**8) OER (Chudnick / Fallon / Ochoa)**

- The OER Ambassadors hosted 2 well-attended OER Regional Workshops in the fall, with 2 more planned for the spring.
- The Committee is currently in communication with Eric Taylor from the NJ Office of the Secretary of Higher Education to develop a framework/template/plan for the new OER legislation.
- The Committee has developed an OER repository which will go live at the VALE Conference. The administration and maintenance of the repository will be overseen by a VALE OER subcommittee. There will be a page in the repository about the OER law and its requirements.
- Chapel recommended marketing the savings that this tool will provide for VALE members.

**9) NJ State Library (Nizolek)**

- The Talking Book & Braille Center is collaborating with the National Library Service to ensure that blind people can participate in the 2020 Census. The Census Bureau is preparing guides in braille and print that libraries can use for their patrons. The Census won't be available in Braille, but will have online & phone options.
- NJSL created a resource for the 100th anniversary of the 19th amendment.
- NJSL is participating in Patriot's Week by hosting an author talk.

**10) LibraryLinkNJ (Chudnick)**

- LLNJ is hiring an interim Executive Director, and moving out of the Piscataway offices and into the Talking Book & Braille Center.

**11) Kathy Schalk-Greene Scholarship**

- Wagner thanked the group for contributing to the Kathy Schalk-Greene Scholarship. VALE will contribute \$500 to the scholarship, which will be managed by NJLA.

**12) Code4Lib**

- Wagner received a request from Code4Lib to sponsor the 2020 Pittsburgh Conference. VALE has contributed \$500 in years past, and Wagner called for a motion to continue the sponsorship. Owusu-Ansah moved, Pavlovsky seconded, and all approved.

**13) Adjournment**

- Next meeting: Friday, February 7th, Mercer County Community College



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**\* VALE Cancellation Policy**

All purchases and renewals are completed through ConsortiaManager.

VALE members may access and review their accounts in ConsortiaManager.

At the beginning of June, VALE will send the annual renewal and new subscription notices with a 4-week timeline for members to submit their final commitments.

Members may make changes to their VALE order or cancel subscriptions prior to receiving an invoice. By no later than August 21, VALE will provide a final invoice that will reflect all costs for VALE services itemized by committed renewals, new subscriptions, and a membership service fee. Once VALE issues an invoice to the institution for their purchases, cancellations will not be permitted.