



**VALE Executive Committee Meeting Minutes**

Friday, September 27, 2019 | 12:30pm - 3pm

The College of New Jersey, R. Barbara Gitenstein Library

**Present:** L. Beninghove (Stevens), E. Chapel (NJEdge), S. Chudnick (Brookdale), J. Cohn (Rutgers), H. Craven (CCM), G. Fallon (Passaic), A. Hoang (NJIT), J. Hunt (MSU), M. Lena (VALE), M. Nizolek (NJSL), M. Ochoa (Middlesex), E. Owusu-Ansah (WPU), K. Schalk-Greene (LibraryLinkNJ), T. Pavlovsky (TCNJ), K. Wagner (Monmouth)

**Absent:** M. Chute (NJSL), S. Muir (Rowan), P. Tumulty (NJLA)

**1) Call To Order / Welcome / Minutes of July 11, 2019 Meeting**

- Wagner convened the meeting.
- Minutes from the July 11, 2019 meeting were approved as corrected.

**2) Program Manager's Report (Lena)**

- ConsortiaManager invoices were sent out to the membership in August.
- ConsortiaManager hired an American librarian, so it will be easier to coordinate developer support.

**3) VALE / Edge Partnership (Wagner / Chapel)**

- The VALE/Edge Partnership Review Committee will convene at TESU in November. In addition to Chapel and Wagner, the Committee members are Craven, Muir, Pavlovsky, Dr. Sharon Blanton of TCNJ, Dr. Fred Bonato of St. Peter's, and Dr. Merodie Hancock of TESU.

**4) Purchasing & Licensing (Cohn / Hoang)**

- A call went out to last year's committee members to gauge interest in participating again. The committee will have representation from all institution member types, and a representative from the former Digital Media Committee. They will have one in-person meeting in Fall and a few virtual meetings throughout the year.
- A report from Lena showed that there was a net 15 loss in total subscriptions purchased compared to last year.
- P&L will review vendor contracts and draft a refund and cancellation policy to present at the next EC meeting.

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**5) Outreach (Muir /Owusu-Ansah)**

- The Reciprocal Borrowing survey showed there are not a lot of participants, and a discussion ensued about whether the program was worth keeping.
- Lena proposed restructuring the program to be a digital process rather than a manual one. It was agreed to try it this way and revisit again next year.
- Lena noted that the lack of participation in EdgeXchange could be because it did not include instructions. Lena created EdgeXchange instructions and will send them to the EC to review.
- A discussion ensued about the details of conference sponsorship benefits. Craven moved to use the same graphic designer and printer that Edge uses for its conference programs, Cohn seconded, and the motion passed.

**6) Treasurer's Report (Pavlovsky)**

- Pavlovsky presented the financial report.

**7) Planning & Assessment (Beninghove / Ochoa)**

- The draft of the *VALE Three-year Strategic Plan 2020-2023* was presented at the Members Council. The document will be shared online and open for comments until November.
- Ochoa encouraged inter-committee collaboration to accomplish the goals outlined in the plan.

**8) OER (Chudnick / Fallon / Ochoa)**

- Chudnick and Fallon had a phone conversation with the Office of the Secretary of Higher Education about the plan for use of open textbooks and digital learning materials. The Office will provide a framework of what a plan would look like. The OER Committee will then put together a template for our membership.
- Ochoa is working on an OER repository hosted at Middlesex, and can provide a demo at the October meeting.

**9) LibraryLinkNJ (Schalk-Greene)**

- Report was presented at Members Council meeting.



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**10) NJ State Library (Nizolek)**

- Report was presented at Members Council meeting.

**11) New Business**

- Wagner has been contacting list of speakers recommended by the Conference Committee. The 2020 Conference speaker will be decided after all have been contacted.

**12) Adjournment - 10/24 Rutgers NB**

- Next meeting: Thursday, October 24; Alexander Library, Rutgers University