

VALE Executive Committee meeting minutes

Thursday, July 11, 2019

Rutgers University, New Brunswick, NJ

Alexander Library, University Librarian's Conference Room

Present: L. Beninghove (Stevens), E. Chapel (NJEdge), S. Chudnick (Brookdale), J. Cohn (Rutgers), H. Craven (CCM), G. Fallon (PCCC), A. Hoang (NJIT), J. Hunt (MSU), S. Muir (Rowan) (via WebEx), M. Nizolek (NJSL), M. Ochoa (Middlesex), E. Owusu-Ansah (WPU), K. Schalk-Greene (LibraryLinkNJ), T. Pavlovsky (TCNJ).

Absent: M. Lena (VALE), P. Tumulty (NJLA), K. Wagner (Monmouth).

1) Call to Order / Welcome / Minutes of June 6 meeting at NJIT

- Craven convened the meeting at 12:36 p.m. and chaired the meeting on behalf of Wagner.
- The following edits to the June 6 meeting minutes are suggested:
 - In #8, it should be noted that the revised version of A327/S768 was passed in the legislature and it was signed by Governor Murphy on May 2, 2019.
 - In the last bullet point within #8, the text should read "Chudnick moved", and not "Chudnick motioned". Also, the text should read "Pavlovsky seconded", and not "Pavlovsky seconds".
- The minutes from the June 6 were approved pending the aforementioned edits.

2) Treasurer's Report (Pavlovsky)

- For the FY19 budget, the overage shown of \$15,268.32 will decrease once the attorney fees are presented by NJEdge.
- For the databases, the Chronicle of Higher Education is now paid and Springer has been posted to the books as payable for FY19, but it is not yet paid; it is in legal review at this time. Lena will be asked to create an accrual for Springer to be paid with FY19 funds.
- A report regarding the FY20 budget cannot be made at this time, pending financial information from NJEdge.
- It was agreed that during the upcoming, to-be-scheduled Partnership Review Committee meeting, a discussion should take place regarding how to determine what constitutes typical legal review charges.

3) Program Manager's Report (Lena)

- Lena asked that the following message be shared with the EC via Beninghove: It will be helpful if the EC Committee chairs can think about what the ideal composition of their committee should be in order to achieve their committees' tasks and goals, to be discussed in the near future.

4) VALE/NJEdge Partnership (Chapel)

- Chapel shared highlights from the NJEdge Report to the VALE Executive Committee that was shared electronically prior to the meeting.
- The VALE Conference will be held on Wednesday, January 8, 2020, in conjunction with Edge.Con 2020 (**January 8, 9, 10**) in Long Branch at Ocean Place Resort & Spa. The contract with the venue has been renegotiated. Lena will begin to work on securing library-focused sponsors and exhibitors.
- Chapel introduced the idea of moving the EC listserv to EdgeXchange.
- The VALE-NJEdge Partnership Review Committee will likely take place in September. The representatives from VALE to the PRC are Wagner, Craven, Pavlovsky, and Muir. Timeliness of financial information sharing will be on the agenda for this meeting.
- Craven inquired as to whether the EdgeXchange design can be changed; Chapel said that each of the Xchange instances can be wrapped differently to brand the instance.

5) Purchasing & Licensing (Cohn / Hoang)

- Lena is working on renewals and has the most up-to-date report.
- Chronicle & Springer renewals are awaiting signature by NJEdge. So far, Wagner has signed from VALE.
- Lena has data on Springshare adoptions.
- Lena, Pavlovsky, and Wagner will need to discuss a bookkeeping issue related to the transition of Cumberland and Gloucester to the Rowan College of South Jersey.

6) Outreach (Muir)

- The status of the Reciprocal Borrowing Survey is unknown at this time.
- Conference status has been addressed by Chapel in his report earlier in the meeting.

7) Planning and Assessment (Beninghove / Ochoa)

- Beninghove & Ochoa will ask Wagner to re-send the request for EC members to complete the survey seeking feedback about the Strategic Plan. The document will be finalized in early August.
- The goal is to send the Strategic Plan document to the Members Council in August to provide time for review; feedback will be solicited. The EC must vote to share the document.

8) OER (Chudnick / Fallon / Ochoa)

- Ochoa reported that a survey has been drafted and is ready for distribution to the Members Council, possibly next week. The results should be ready by fall. The goal of the survey is to identify what type of training is needed, as well as to conduct an environmental scan. An infographic and environmental scan document will be produced to summarize the survey results.
- A discussion ensued regarding each institution's responsibility to submit an OER plan to the Secretary of Higher Education, Dr. Zakiya Smith Ellis, next year.
- Fallon reported that the New Jersey OER Summit event had a good turnout. Highlights included student participation in panels; students reported financial savings as well as increased engagement with faculty & retention and student success efforts. Approximately 10% of courses at PCCC incorporate OER at this time.
- Ochoa is reaching out to the MCC IR (Institutional Repository) vendor about creating a separate instance that will serve as a searchable OER hub, or repository.
- Fallon cited CCOG (Community College Opportunity Grant) as an initiative that illustrates Governor Murphy's and Dr. Smith Ellis's interest in finding ways to reduce costs for students.
- Craven will reach out to Wagner to inquire where the invitation to the Secretary of Higher Education stands. The goal of this meeting is to make the Secretary aware of VALE's existence and our activities related to OER. It was discussed that if the September 27 Members Council meeting is not possible, perhaps a smaller VALE delegation can meet with Dr. Smith Ellis.

9) LibraryLinkNJ Update (Schalk-Greene)

- Schalk-Greene shared highlights from the report that was shared electronically prior to the meeting.
- BCCLS (Bergen County Cooperative Library System) has decided to self-fund delivery; the cost is approximately \$9,000 per BCCLS library. This constitutes 20% of libraries in the statewide delivery system.
- LLNJ is proactively seeking funding opportunities.
- Schalk-Greene announced her retirement for December 2020.
- A discussion ensued about the current model of funding cooperative and statewide services.

10) New Jersey State Library Update (Nizolek)

- Nizolek shared highlights from the report that was shared electronically prior to the meeting, including several projects related to the concentration on digitization projects.
- Nizolek advised that Regina Fitzpatrick is available to provide research presentations.

11) Old Business

- The schedule of FY20 meeting dates works well for the new members.

12) New Business

- According to the VALE bylaws, committee chairs serve 2-year terms. It was discussed and confirmed that all of the current committee chairs will continue in their roles as chairs.
- Owusu-Ansah will be the Outreach Committee co-chair with Muir.
- Chudnick and Fallon will co-chair the OER Committee.

13) Adjournment

- The meeting adjourned at 2:39 p.m.
- The next EC meeting is Friday, September 27, 2019. Location TBD.

Minutes prepared by L. Beninghove