



**VALE Executive Committee
Meeting Minutes**

Thursday, October 25, 2018 | 12:30pm - 3:15pm
Alexander Library, Rutgers University

Present: L. Beninghove (Stevens), E. Chapel (NJEdge), S. Chudnick (Brookdale CC), J. Cohn (Rutgers), M. Dempsey (RVCC), A. Hoang (NJIT), M. Lena (VALE), S. Muir (Rowan), M. Nizolek (NJSL), M. Ochoa (Middlesex CC), K. Schalk-Greene (LibraryLinkNJ), T. Pavlovsky (TCNJ), J. Toth (Stockton), K. Wagner (Monmouth)
Absent: M. Chute (NJSL), H. Craven (CCM), P. Tumulty (NJLA)

- 1. Call To Order / Welcome / Minutes of the September 21, 2018 Meeting (Wagner)**
 - Wagner convened the meeting.
 - Minutes from the September 21, 2018 meeting were approved.
- 2. Treasurer's Report (Pavlovsky)**
 - Pavlovsky presented the Treasurer's report.
- 3. Program Manager's Report (Lena)**
 - The Springer Nature invoices will be going out to the membership in November. In FY20, they will be included on the summer invoices.
- 4. VALE / NJEdge Partnership (Wagner / Chapel)**
 - NJEdge is in the process of transitioning away from NJIT. NJEdge business management will move from Banner to NetSuite, and human resources will move from NJIT HR Department to JustWorks.
- 5. Purchasing & Licensing (Cohn / Hoang)**
 - The P&L License Review Group will begin their work on the Springer Nature license.
 - The ScienceDirect negotiation is in process. Each library will submit their data usage reports to Lena to review cost per article. P&L will make recommendation that libraries execute 1% option cancellation fee to keep costs down.
 - The Digital Media Group met and Lena attended. P&L will do an analysis on how libraries are currently purchasing streaming media, and will considering having it as a VALE offering in FY20.
 - P&L is looking into hosting a virtual vendor day, which would be a series of vendor webinars throughout the day.
 - P&L will submit a session proposal to Conference Committee. The session will provide some background on our current processes, outline possible approaches for improved member engagement, and gather input from attendees.

6. Outreach (Muir / Dempsey)

- The 2019 conference speaker will be Joanna Burkhardt.
- Going forward, the Conference Committee will reach out to the speakers they are interested in and get idea of speaker fees before making recommendations to EC.
- The Conference Committee will prepare a formal speaker contract document.

7. Planning & Assessment (Beninghove / Ochoa)

- PAC has submitted their conference proposal for a Focus Group breakout session.
- Wagner has started conversations with VALE affiliate leaders with Ochoa on the phone call taking notes.

8. LibraryLinkNJ Update (Schalk-Greene)

- LLNJ has started an advocacy committee and had a meeting. They will be seeking all possible funding options.
- Wagner encouraged VALE to be an advocate.

9. NJ State Library Update (Nizolek)

- NJSL submitted an application to the DPLA for a DE/NJ service hub.

10. Revise VALE Bylaws to accommodate Montclair State University as Research Institution (Toth)

- The main issue to investigate is if we want universal or proportional representation on the EC. Both options will require Bylaws revision. Toth will compile historical, financial, and demographic information about the membership and submit the information via email to the EC for review.

11. Offering Eduroam as a shared VALE/NJEdge product to members (Chapel)

- Chapel requested that this item gets moved to Strategic Planning discussion.

12. Open Textbook Network (Chudnick / Dempsey)

- Dates approved for "Train the Trainer" workshops on 2/28/19 and 3/1/19 at Middlesex County College. These will be identical full day workshops. Chapel recommends that the NJEdge Education and Emerging Technology Practice Group be included. All VALE members can send 2-3 people from their institution to each workshop, and then those attendees will teach their institutions.

13. 2020 VALE-EdgeCon (Chapel)

- Chapel proposed merging conferences in 2020. EC wants more information before making a decision. The Outreach Committee will compile a pitch & send a survey to the membership in timely manner.

14. Delivery contingency plan for VALE (Chudnick)

- Item tabled for time.

15. Status of Reciprocal Borrowing Committee (Muir)

- The RBC purpose was to facilitate ILL, sharing individual resources, and update campus specific contacts. The EC will look into what their current charge is and assess where they fit in our current structure.

16. Approval of MC minutes as agenda item at MC (Hoang)

- The Members' Council minutes are prepared by the Recorder and emailed to Members Council listserv for edits and review. If there are no revisions, the minutes are considered approved. Therefore, they do not need to be approved at MC meetings.

17. Future structure of EC meetings - moving operational items to different forum for discussion (Muir / Hoang)

- The meeting structure cannot be changed at this time as there is no strategic plan currently in place. Ochoa reported that PAC will have a strategic plan after data is gathered from their Focus Group Conference session in January. Chapel recommended that a SWOT analysis be done.

18. Adjournment

- **Next meeting:** Thursday, December 6;
Alexander Library, Rutgers University

Minutes prepared by M. Lena