

## **VALE Executive Committee**

### **Meeting Minutes**

Thursday, July 12, 2018; 12:00pm

Rutgers Alexander Library, New Brunswick, NJ

**Present:** L. Beninghove (Stevens), E. Chapel (NJEdge), S. Chudnick (Brookdale CC), J. Cohn (Rutgers), H. Craven (CCM), M. Dempsey (RVCC), A. Hoang (NJIT), M. Lena (VALE), S. Muir (Rowan), M. Nizolek (NJSL), M. Ochoa (Middlesex CC), T. Pavlovsky (TCNJ), K. Schalk-Greene (LibraryLinkNJ), K. Wagner (Monmouth)

**Absent:** M. Chute (NJSL), J. Toth (Stockton), P. Tumulty (NJLA)

#### **1. Call to Order / Welcome / Minutes of the June 7, 2018 Meeting (Craven)**

- Craven convened the meeting.
- Minutes from the June 7, 2018 meeting were approved as corrected.

#### **2. Treasurer's Report (Pavlovsky)**

- The NJEdge document scanning charges discussed at the June meeting are going to be handled as a capital expenditure related to NJEdge's overall reconstruction and redesign of the office space on the NJIT Campus.
- Sponsorship payment for Spring 2019 ACRL conference was paid during FY18 and the expense was journaled for FY19.
- Hoang inquired if VALE could earn interest income from its reserves. Lena will check NJEdge policy.

#### **3. Program Manager's Report (Lena)**

- The ConsortiaManager renewals process is on schedule, and invoices will be emailed to the libraries in August.
- Lena is working with NJEdge IT to transition the 3 VALE listservs to Google Groups, under the NJEdge Google account.

#### **4. Outreach (Muir / Wagner)**

- The VALE Conference venue at Rutgers Busch Student Center is confirmed for Friday, January 4, 2019.
- The website migration is complete and webmaster duties have been turned over to Lena.
- Now that new website is up, the Outreach Committee can advise style, timeline, and content. New outreach initiatives can be charged to Outreach Committee.

#### **5. Purchasing and Licensing (Cohn)**

- This was the first time we've done renewals through ConsortiaManager. Cohn acknowledged Richard Kearney's work.

## **6. Planning & Assessment (Beninghove / Ochoa)**

- PAC is fine-tuning the Strategic Planning survey, and will share their documents with the EC. The survey will be sent to the VALE listserv and the results will be shared with the EC at the September meeting.
- PAC is looking into holding focus groups and is deciding on best place/method to host them.
- The strategic planning timeline will be adjusted to produce a final product by spring.

## **7. Library Link NJ Update (Schalk-Greene)**

- There has been a reorganization of the board due to term limits. One-third of board is new, and there is a board retreat next Thursday.
- There was a last-minute effort for FY19 funding. NJSL worked with legislative contacts, but no new money was made available.
- Schalk-Greene thanked the EC for their letter of support for LLNJ.

## **8. State Library Update (Nizolek)**

- A master list of New Jersey newspapers that have been digitized, as well as those in the process of digitization, was created to facilitate decisions made by libraries, historical societies and other organizations. The information went live on their website and quickly generated a lot of interest.

## **9. Open Textbook Network – (Dempsey / Chudnick)**

- Dempsey and Chudnick had a call with Sarah Cohen from OTN to talk about next steps. In early August Lena will receive OTN one-year contract.
- In early December, OTN will come to NJ for 2 days of “train the trainer” workshops, with maximum of 75 attendees. In Summer 2019 VALE can send 4 people to 2019 Summer Institute.
- Chapel states that there is ability to have OER session at NJEdge Conference, and to contact him by September if interested.

## **10. Database Accessibility**

- Cohn states that the discussion will begin when the Purchasing & Licensing Committee begins their license review.

## **11. Research University Representation on the EC**

- Issue is tabled for next meeting when Toth will be in attendance.

## **12. Elections**

- It was noted that an anomaly occurred, and officer elections should have occurred in July 2017.
- A motion to reset election schedule so that all officer positions begin a 2-year term beginning FY19 is passed.
- Nominations from the floor:
  - Chair – Kurt Wagner was approved by unanimous vote
  - Vice-Chair – Heather Craven was appointed by unanimous vote
  - Treasurer – Taras Pavlovsky was appointed by unanimous vote

### **13. Committee Appointments**

- Craven appoints Dempsey to Outreach Committee and Hoang to Purchasing & Licensing Committee.
- OER/OTN will remain as a task force and will put forth official recommendation if members interested in becoming a committee.

### **14. 2018-2019 Meeting Schedule**

- The following schedule was agreed upon for FY19 Executive Committee and Members Council Meetings:
  - Friday, September 21, 2018 – Members Council / Executive Committee
  - Thursday, October 25, 2018 – Executive Committee
  - Thursday, December 6, 2018 – Executive Committee
  - Friday, February 1, 2019 – Members Council / Executive Committee
  - Thursday, March 7, 2019 – Executive Committee
  - Thursday, April 4, 2019 – Executive Committee
  - Thursday, June 6, 2019 – Members Council / Executive Committee
  - Thursday, July 11, 2019 – Executive Committee

### **15. Next Meeting Date**

- The next meeting is scheduled for Friday, September 21, 2018 at Monmouth University.

*Minutes prepared by M. Lena*