

VALE Executive Committee Meeting

Minutes – DRAFT

Thursday, March 29, 2018, 10:00 am

LibraryLinkNJ. Piscataway, NJ

Present: L. Beninghove, E. Chapel, S. Chudnick, H. Craven, G. Fallon, A. Hoang, S. Muir, T. Pavlovsky, J. Toth, K. Wagner, J. Cohn, P. Tumulty

1. **Call to Order/Welcome**
2. **Approval of the minutes** of the February 2, 2018 VALE Executive Committee meeting pending revisions to sections 6(b) and 9(b).
3. **Program Manager search**
 - a. The Search Committee filed a report and recommendation to the Chair (Joe Toth). After discussion of the report, the Executive Committee unanimously voiced its approval of the recommendation and advised the Chair to direct Ed Chapel, Search Committee chair, to contact the desired applicant accordingly.
4. **Treasurer's report** (Pavlovsky)
 - a. The Treasurer (Taras Pavlovsky) explicated the February statement.
 - b. The Committee directed the Treasurer to contact the two institutions who have not paid their database invoices and/or membership fees to instruct them to follow up on the payments and to warn them that delayed payment may affect their ordering of databases for FY19.
 - c. The Treasurer presented a draft of the FY19 budget. After discussion, Executive Committee members agreed to send further FY19 cost estimates to the Treasurer within the week so he may further revise the proposed budget.
 - d. It was noted that the NJEdge budgeting process begins earlier in the year than VALE'; and further, that because the VALE budget appears as a line item in the Edge budget, VALE's process should commence earlier in the year if possible.
 - e. Ed Chapel will contact Amanda Piekart, who paid for out of pocket for User Conference expenses, on the matter of reimbursement.
5. **VALE/NJEDGE Partnership** (Toth / Chapel)
 - a. Joe Toth reported that a Partnership Committee meeting has not been scheduled.
6. **Purchasing and Licensing** (Cohn / Fallon)
 - a. Judy and Greg reported that they have discussed database renewal workflow matters with Edge and Consortia Manager personnel and are confident that renewals will proceed without a hitch. They note that Rich Kearney also has volunteered to help.

- b.
- 7. **Outreach** (Muir)
 - a. **Reciprocal borrowing.**
 - b. **Annual Conference.**
- 8. **Planning and Assessment** (Ochoa / Beninghove)
 - a. **Strategic planning.**
- 9. **NJLA Update** (Tumulty)
- 10. **New Business:**
 - a. **ACRL support.** Steve Chudnick made a motion to have VALE support the 2019 ACRL conference tin the amount of \$750. The motion was seconded by Ed Chapel and approved unanimously. The EC directed Steve to ask Marilyn Ochoa to pursue next steps.
 - b. **Nomination committee.**
 - c. **OTN status.**
 - d. **Members Council meeting.**