

VALE Executive Committee Meeting

April 8, 2016

Rutgers University

FINAL

Present: J. Avrin, J. Cohn, H. Craven, C. Daze, G. Fallon, S. Muir, T. Pavlovsky, S. Prupis, G. Schmidt, R. Sweeney, J. Toth, C. Van Houten

1. Call to Order / Welcome & Minutes of the February 19, 2016 and March 10, 2016 Meetings

- Joe Toth convened the meeting.
- Minutes of the February 19th and March 10, 2016 meetings were approved.

2. Treasurer's Report

- Rich Sweeney provided a brief budget report.
- There was discussion about the process of approving fund transfers between accounts.
 - The Executive Committee must approve transfer of funds from the Reserve Account for operating expenses when deviating from the approved budget.
 - There was further discussion about the process of communicating fund transfer requests between accounts with NJIT accounting services. Email notification will suffice.
 - Committee chairs were reminded to submit any expenses.
 - In a closed session a 5% annual increase was approved for Judy Avrin

3. Proposed FY17 Budget

- Sweeney reviewed the proposed FY17 budget.
- There was lengthy discussion about inclusion of the VALID alpha and beta billings and about the size of the reserve. The consensus was that VALID billings will remain in the budget for now. The committee agreed that the Operating + default (emergency) Reserve is sufficient but there is a need to continue growing the Strategic Reserve.
- The proposed 3.9% service fee was approved and the budget will be presented to the Members' Council for approval at the June 9, 2016 meeting.

4. VALE Partnership Review Committee

- Toth attended the NJEDge retreat and he and Board of Trustees President Steve Rose signed the Addendum of Understanding.

- He reported that NJVID is reformulating and will be renamed Illumira to reflect its position as a full digital repository, not just media formats.
- It was suggested that NJVID do a presentation at the fall Members' Council Meeting.

5. Purchasing & Licensing

- Judy Cohn provided an update on Consortia Manager
 - Cohn, Greg Fallon, Richard Kearney and Judy Avrin had the first working session with the Consortia Manager representative Tejs Grevstad to customize the program to meet VALE's needs.
 - The next workshop is scheduled for June 8th and Tejs will do a presentation at the Members' Council meeting the following day.
 - The license is under review. Cohn will send it to Sheri Prupis for legal review.
 - Cohn noted that the Health Sciences Library Association of NJ has also committed to Consortia Manager and introduced Avrin to their Executive Director. The future formation of a user group was mentioned.
 - Fallon suggested forming a subgroup to look at member database usage.

6. Outreach

- Muir reported that he and John Buschman are reviewing the information garnered about the VALE website and are exploring next steps. No specific action to report at this time.

7. Planning & Assessment

- Carol Van Houten reported that she and Linda Beninghove will work on formulating a new committee to service the needs of VALE. They will review the strategic plan results and send out a request for new members.

8. Nominating Committee

- Van Houten and Pavlovsky will serve as the nominating committee.
- Avrin will send them the list of members/expiring terms.

9. Strategic Planning Initiatives

- Heather Craven related concerns expressed by other members about the impact of the new strategic initiatives, including an even greater disconnect between membership and VALE, lack of transparency and questioning value to membership other than database subscriptions and the users' conference.
 - Discussion and suggestion to have a session at the June Members' Council meeting to encourage directors to ask questions and express concerns. Will extend meeting through lunch.
 - An email discussing how the Executive Committee has evolved over the past year and changes that have taken place, accompanied by the

committee flow chart, will be sent to the directors list prior to the meeting.

- A planning meeting/call will be scheduled prior to Members' Council. Toth and Council Moderator Gary Schmidt will first speak about formatting the discussion and will send out a doodle poll to schedule the meeting.

10. Reciprocal Borrowing

- Craven and Toth are following up on this.

11. VALID

- There was a lengthy discussion about the future of VALID. Toth will speak to Kathy Schalk-Greene about the \$40K support from LLNJ.

12. The next meeting is scheduled for Thursday, June 9th at Fairleigh Dickinson University-Florham Campus following the Members' Council meeting.

Minutes prepared by J. Avrin