

# VALE Executive Committee Meeting

March 6, 2014

Rutgers University

## FINAL

Present: J. Avrin, A. Beth, A. Ciliberti, J. Cohn, J. Crocker, C. Daze, M. Gaunt, W. Chickering, G. Laskaris, M. Martin, S. Muir, C. O'Connor, T. Pavlovsky, A. Scrimgeour, J. Toth

### 1. Call to Order / Welcome & Minutes of the January 31, 2014 Meeting

Taras Pavlovsky convened the meeting. Minutes from the January 31, 2014 meeting were approved as submitted and Judy Avrin will post them to the website.

### 2. Treasurer's Report

Joe Toth presented the January and February Activity Budget Reports. January revenues included \$1,800 in vendor support for the Users' Conference and a duplicate member invoice payment in the amount of \$2,200.50. Expenditures include payment of the conference catering invoice in the amount of \$4,680 and travel reimbursement to Avrin in the amount of \$247. February revenue included a payment of \$300 in vendor support for the conference. Expenditures included the refund of \$2,200.50 for the duplicate member payment, \$6,757 in conference expenses (Busch Campus Center rental, keynote speaker fee and travel expenses), Avrin travel reimbursement, and payment of \$441 in attorney fees. The Reserve Account remains unchanged and Salaries and Benefits continue to spend down with 41.33% remaining.

### 3. VALID

Marianne Gaunt presented an update at the morning's joint meeting. There was nothing additional to report.

### 4. Members' Council

Amy Beth shared feedback she received from a number of attendees following the January 31st Members' Council meeting. Some of the feedback was specific to the program but there were also comments about the meetings in general in terms of programming, committee reports, time issues, etc. It was agreed that further discussion is needed with other members of the Council regarding the format and focus of future meetings and will be added as an agenda item at the June 12th meeting. The committee also agreed that having the joint meeting with NJEDge CIOs was beneficial and recommended doing it each year at the January meeting.

### 5. Book Storage

Scott Muir reported a need for significant book storage at his library and he has been asked to explore the feasibility of building a storage facility. There was general discussion of the need for remote storage and Pavlovsky suggested conducting a straw poll of the Members' Council to assess interest in participating.

## **6. Personnel**

Pavlovsky reported that Nancy Becker from Caldwell College has agreed to complete Andrew Scrimgeour's term upon his retirement.

## **7. Partnership Review Committee**

George Laskaris reported the committee is planning to meet on March 15<sup>th</sup>.

## **8. VALID RFP**

Laskaris noted that the delay in issuing the RFP was due to the need for additional legal review and the need to establish a link between the group doing the evaluation and the Board. He further noted that the nonprofit directors and officers liability insurance is in place for VALE Executive Committee members.

## **9. Transition to NJEDge**

- **Fiduciary Responsibility**

Ciliberti has been in contact with William Paterson Human Resources to begin discussions about what is involved in transitioning VALE personnel to NJIT, which acts as the fiduciary agent for NJEDge. Since the transition is between State institutions, it should not be difficult. The financial transition to NJIT also needs to be discussed. Laskaris, Ciliberti and Avrin will schedule a time to meet at NJEDge offices.

- **VALE MOU Review**

Ciliberti and Toth both reviewed the VALE MOU. There do not seem to be any problems since William Paterson is not named. The only issue is that it still has the old Council name.

- **Database Licenses**

Toth will call on the Finance Committee to review the database licenses to determine if any of them need to be revised or amended.

## **10. Community College Needs**

Michelle Martin and Mark Thompson are hosting a community college brainstorming session on March 28<sup>th</sup> at Middlesex County College and will report back to the Executive Committee.

## **11. NJEDge.net Focus Group with VALE Libraries**

Cohn and Martin sent a draft invitation to Laskaris for his review. Pavlovsky posted a message to the VALE listserv about the focus group so people would have heard about it when contacted about participating.

## **12. VALE Strategic Plan**

Pavlovsky will contact the consultant that Laskaris recommended at the last meeting and report back at the April Executive Committee meeting.

### **13. Essex County EZProxy**

Avrin reported that the EZProxy software implementation is moving forward. She will continue to follow up on their progress.

### **14. NJVid Advisory**

Pavlovsky reported that the membership has been mostly established.

- VALE Members: Tom Nemeth (Chair of VALE Digital Media Committee); Gracemary Smulewitz (Rutgers, NJVid subscriber); Brian Richards (Middlesex County College, NJVid NON-Subscriber); Taras Pavlovsky (VALE Executive Committee Chair).
- NJEDge Members: Sujay Daniel (NJVid Project Director); George Laskaris (NJEDge CEO) plus 1 or 2 members still to be determined.

Laskaris will send a doodle poll to schedule a meeting as soon as the VALE Partnership Review Committee meeting has been scheduled.

### **15. New Jersey State Library Update**

Colleen Daze reported there have been no LSTA cuts to State Library funding but no budget details have been received from the Governor's office. Mary Chute is mindful of notifying VALE as soon as possible and is targeting the end of April to provide information on State Library funded databases.

### **16. LibraryLinkNJ**

Cheryl O'Connor reported she is preparing the FY15 budget with the expectation of flat funding. The Board slate is completing a two year (2015 – 2016) strategic plan. Delivery bids will be going out. She noted that with the severe winter weather causing library closings, it is important that each library designate someone to report closings to the delivery service. There is a "Closed for Weather" tab under the Delivery link on the LLNJ website.

The next meeting is scheduled for April 24, 2014 at Rutgers.

Prepared by: J. Avrin