VALE Executive Committee Meeting
November 7, 2013

Rutgers University

FINAL

Present: J. Avrin, A. Beth, A. Ciliberti, J. Cohn, J. Crocker, C. Daze, M. Gaunt, M. Martin, C. O'Connor, T. Pavlovsky, A. Scrimgeour, R. Sweeney, J. Toth

1. **Call to Order / Welcome & Minutes of the September 20, 2013 Meeting**
   Taras Pavlovsky convened the meeting. The minutes from the September 20, 2013 meeting were approved and will be posted to the website.

2. **Treasurer's Report**
   Joe Toth presented the October Activity Budget Report. Member payments in the amount of $443,842 were received, bringing the YTD total to $3,429,094.84. Two final remaining member payments were received after the report date. Vendor invoices totaling $2,160,707 were paid, leaving a balance of $435,930.35 in the Non-Salary Account. Additional vendor invoices were submitted for payment after the report date. The ending Salaries and Benefits balance was $52,136.

3. **VALID Project**
   Marianne Gaunt reported that although the Steering Committee did not meet in October, she and Ciliberti provided members with an emailed update on activities. Included in that update was a report on the progress of four VALE committees with respect to their VALID charges. Overall, they are making progress in preparing libraries for VALID.

   Two VALID proposals for VALE Users' Conference breakout sessions were accepted:

   - The VOSC session will be a general update on the status of the project, followed by an in-depth presentation by Grace Agnew on the Kuali OLE software.
   - The VOIT session will be a demonstration of the merged, de-duplicated records of the alpha implementing libraries that constitute the VALID test database.

   The RFP for VALID business consulting services was sent to NJEDge in August but review has been delayed pending signing of the VALE/NJEDge MOU.

   Gaunt reported that Rutgers has joined the Kuali Foundation, which will enable Rutgers to learn more about the OLE software.

4. **VALE/NJEDge MOU**
   Significant changes have been made to the MOU since it was discussed at the September 20th Executive Committee meeting. Pavlovsky and George Laskaris will speak with both the VALE and NJEDge attorneys next week to review the current version.

Pavlovsky noted that a motion had been made to accept an earlier draft of the MOU during an online discussion, but a vote was never called since more changes were being made to the document. Sweeney moved to withdraw the previous motion and Gaunt made a new motion, seconded by Toth, to accept the current version of the MOU, including any non-substantive changes as deemed appropriate by Pavlovsky, Laskaris and the attorneys. The motion was unanimously approved, with Colleen Daze abstaining.

Ciliberti noted the extraordinary amount of work that Pavlovsky and Laskaris have put into this initiative and moved that the Executive Committee acknowledge their efforts with a celebratory dinner after the MOU is signed. It was approved unanimously and she asked Pavlovsky to convey the sentiment and dinner invitation to Laskaris.

It was suggested that a list of "talking points" about the benefits of the VALE/NJEDge partnership would be useful for members of the NJEDge Board of Trustees in advance of their next meeting. Toth and Gaunt volunteered to draft a series of talking points to be shared with the Executive Committee, some of whom may wish to share it with NJEDge Trustees from their campuses.

5. **Request for VALE Membership**
   Pavlovsky advised the committee that Jersey College of Nursing has requested membership in VALE. The institution meets all membership criteria and its request was unanimously approved. Pavlovsky will officially inform the library director next week and Avrin will send her the VALE Memorandum of Understanding for signature.

6. **Request for Travel Reimbursement**
   Pavlovsky advised that Avrin has requested approval for reimbursement of travel expenses in order to attend the ALA Midwinter Conference in Philadelphia in January, 2014. The request for $615.80 was approved.

7. **Strategic Planning**
   The decision was made to table further discussion of this initiative until after the MOU is signed. If the MOU has not been approved by the December 12th Executive Committee meeting, a separate discussion will be scheduled.

8. **Elsevier Update**
   Judy Cohn reported that she, Rich Sweeney and Richard Kearney met with Elsevier representatives at the end of August to discuss terms for a new license agreement. Nine of the 13 schools participating in the current agreement have opted to renew, one has decided not to renew, and three are undecided. Cohn will follow up with the undecided institutions, since the agreements must be signed in advance of a January 1 start date.

9. **Adobe Connect**
   Ciliberti reported that the Paula Williams' training sessions were well attended. Most committee chairs were able to attend and Williams will schedule additional online sessions in the coming months. Ciliberti recommended that Pavlovsky send Williams a letter of appreciation, with a copy to her dean/director.

10. **Essex County Community College – EZProxy Update**

Pavlovsky reported that Avrin worked with Essex CC library staff to change vendor passwords until their EZProxy authentication service is implemented. He advised Essex CC staff in a letter dated October 22nd that implementation is expected within a month. Avrin will follow up.

11. **State Library Update**

Colleen Daze reported that the State Library submitted a preliminary budget request to the Office of Management and Budget and that the she understands the importance of notifying VALE libraries as soon as possible in the budget cycle about funding for statewide databases. State Library staff anticipate that the federal sequester will continue to have a negative impact on funding for statewide databases.

12. **LibraryLink Update**

Cheryl O'Connor reported that LibraryLink's e-update went sent out at the end of October and that an invitation to the Fall Membership Meeting, scheduled for December 5th, will go out next week. She noted that there will be an action item on the membership meeting agenda related to new procedures for Board member nominations. Other updates noted were:
- Delivery – The Velocity agreement is being renegotiated. The company name is changing to Dynamics.
- Makerspace – an RFP was posted on October 7th with a December 7th deadline. There have been many inquiries about the program and it seems the proposals will be very competitive.
- Drupal training – more training sessions are being arranged.

13. **Committee Updates**
- **Bibliographic Control & Metadata** – Pavlovsky reported the committee held a very successful workshop on Institutional Repositories, with 36 participants attending. The committee also sponsored a two-day workshop on RDA last summer and will survey VALE members to see if another RDA workshop should be held in 2014.

- **Cooperative Collection Management** – Toth reported the committee met in September to discuss their VALID charge. Alphas were contacted to assess status of cataloging, inventory and weeding. Avrin will send the original charge to Toth.

- **Digital Media** – Pavlovsky provided an update in Paul Glassman's absence. Consortium discounts for 2013 – 2014 were posted to their committee page. They are revising their page on the VALE website to provide more information on digital resources. The NJVid Advisory Committee still hasn't met and Pavlovsky noted that while the committee structure was agreed upon, other initiatives took precedence.

- **Electronic Resources** – Cohn reported the committee met on October 30th via Adobe Connect but encountered technical problems and conducted most of the meeting via conference call. The committee's focus is on ebooks and developing a framework and talking points for working with vendors. Committee Chair Richard Kearney advised that the Digital Media Committee requested a joint meeting to look at areas where the two committees could work together and avoid overlap. He suggested having just several members from each committee meet and will work out details with DM chair Tom Nemeth.

- **Reference Services** – Jane Crocker reported that the committee's proposal focusing on different chat platforms was accepted for the VALE Users' Conference.

- **Resource Sharing** – Andrew Scrimgeour reported that Bethany Sewell has agreed to serve as committee co-chair. It was pointed out that new chair or co-chairs need Executive Committee approval. Sewell and Doreen Mettle will co-chair a subgroup to develop an academic universal borrowing card among VALID alpha libraries.

- **Shared Information Literacy** – Michelle Martin reported the revised and approved 2013 Annual Report has been posted to their committee page. Their next meeting is scheduled for November 8th via Adobe Connect. The committee is interested in conducting a research project to study student information literacy skills across multiple academic institutions and may need funding for some resources. Martin will advise them to submit a VALE Project Request form and provide specific information and resource requirements for funding consideration by the Executive Committee. Committee members submitted seven proposals for the User Conference and four were accepted.

- **Users' Conference** – Colleen Daze reported that all breakout session and poster proposal submitters were notified this week.
  - There will be 14 posters and 20 breakout sessions.
  - Keynote speaker David Weinberger has confirmed. He has requested a MAC computer for his presentation but none are available through Busch Campus Center. Judy Cohn will see if one is available through their loaner program.
  - There were 14 submissions for the program cover design and they are being reviewed.
  - Avrin will send vendor ad solicitations next week.
  - LibraryLink is contributing $2,000 for the speaker's fee.

- **Website Committee** – Avrin reported the committee met last month. The link to the Subscribed Databases page will be removed as soon as Essex County College's proxy server is implemented.

The December 12, 2013 meeting will be conducted via conference call.

Minutes prepared by J. Avrin