

VALE Executive Committee Meeting
July 19, 2011
Middlesex County College

FINAL

Present: J. Avrin, A. Ciliberti, J. Cohn, J. Crocker, C. Daze, M. Gaunt, N. Madacsi, D. Murray, C. O'Connor, T. Pavlovsky, D. Pinto, A. Scrimgeour, E. Siecke, R. Sweeney

1. Taras Pavlovsky convened the meeting with a welcome to new members Liz Siecke and Joe Toth. He noted that he met with outgoing Chair David Pinto to facilitate a smooth transition.
2. Pavlovsky advised that several administrative vacancies need to be filled. Andrew Scrimgeour was nominated for Vice Chair and David Murray as the community college representative to the Finance Committee. Both nominations were approved unanimously.
3. Pavlovsky noted that several committees need new Executive Committee Liaisons. After discussion, the following assignments were made:
 - Assessment Committee – Liz Siecke
 - Cooperative Collection Committee – Joe Toth
 - OLS – Since Anne Ciliberti and Marianne Gaunt have agreed to be co-chairs, a liaison is not required.
 - Reference Services Committee – Jane Crocker
 - Website Committee – Richard Sweeney

The new Liaisons will advise their committee chairs of the new assignments. Avrin will revise and distribute the FY12 list of committees, chairs and liaisons. Avrin will also send the Committee Guidelines document to the new liaisons.

4. Minutes from the June 2, 2011 Executive Committee meeting were accepted as distributed and will be posted on the VALE website.
5. Proposed FY12 meeting dates were discussed and approved. Executive Committee meetings will continue to be held following Members' Council meetings. Council Moderator Liz Siecke will arrange programming for the first Council meeting for FY12, which will be held on Friday, September 23, 2011 at The College of New Jersey.
6. Ciliberti presented the June Budget Report and provided additional explanation for the benefit of new members. Payments totaling \$13,305 were received in June, including \$8,000 for early payment of FY12 invoices and \$5,000 for RDA Toolkit invoices. Expenses included \$145 for refreshments for the Scholarly Communications Workshop and reimbursement to Avrin for renewal of the VALE Flickr account. The ending balance is \$64,262. Expenses for the Assessment Committee workshop have not been finalized or paid. The carry forward is on target at \$53,000, which will be moved to the Reserve Account when the year-end accounting is complete. Salaries

paid to date total \$62,000 and a remaining \$4,000 to \$5,000 will be moved to the Reserve Account. Ciliberti advised that there was a \$15 correction to the FY12 budget to adjust for one institution's minimum service fee requirement.

7. Pavlovsky provided an OLS update and asked for and received the committee's endorsements of Anne Ciliberti and Marianne Gaunt as co-chairs. Ciliberti will be the voting representative for William Paterson University. Gaunt will be non-voting since Grace Agnew is Rutgers' voting representative.

The OLS Steering committee met on June 13th. In response to the VOIT charge to select a discovery tool, it is likely that XC will be added to VuFind and Blacklight for testing. A test database of 50,000 records has been loaded and testing will begin shortly. Following testing, the committee will invite participating VALE members to evaluate the discovery tools using their own records.

Tibor Purger at Rutgers is assisting the taskforce in developing cost estimates for hardware, which is the first step in developing a Business Plan. There was discussion about funding sources and the possibility of VALE funding part of it, but it was noted that some institutions will never participate.

Pavlovsky reported that a draft charge is being prepared for the Bibliographic Control and Metadata Committee, requesting its assistance in preliminary database work.

Pavlovsky reported he and Kurt Wagner will be doing a presentation at the Quali Days 2011 conference in November and that Grace Agnew has been invited to participate on a panel at the conference.

A name is needed for the VALE OLS and a suggestion was made to organize a naming competition with a prize. Pavlovsky reached out to his institution's state ethics officer to determine if VALE is considered a vendor and thus ineligible to award a prize. He will report back.

8. Judy Cohn provided an update on the Electronic Resources Committee's General Periodicals review recommendations. The assessment, conducted over the last year and a half, recommended no change for FY11 given continued State funding of Academic Search Premier. However, it was further recommended that VALE should work with EBSCO in conjunction with the New Jersey State Library so that at the next renewal time the State is aware of VALE database preferences. Cheryl O'Connor noted that a statewide database advisory meeting is held periodically and suggested VALE send recommendations to Norma Blake and Peggy Cadigan. Pinto will search for any EBSCO-related correspondence with NJSL and forward to Pavlovsky; Pavlovsky will send memo to Blake and Cadigan. The report was comprehensive and Pavlovsky asked Cohn to express the Executive Committee's appreciation to Electronic Resources Committee Chair, Richard Kearney. A motion to accept the report and its recommendations was approved.

9. Pavlovsky reported that the VALE by-laws are being reviewed by working group members Ciliberti, Cohn and Gaunt in order to parallel 501(c)3 requirements. Points that still need to be addressed include the role of the Members' Council, term of the Council Moderator and how State laws might apply to certain VALE activities. Pinto will summarize his concerns on those points and send to the working group. Ciliberti noted that she spoke with Chick Chickering who confirmed that the Rider University attorney is still available to help with next steps. Ciliberti advised that the

working group will meet again to make revisions, then present them to the Executive Committee and request approval to present them to the Members' Council. Pavlovsky commended Ciliberti, Cohn, and Gaunt for their work.

10. Nancy Madacsi reported that the Triennial Report committee met on June 22, 2011, and is on target for a draft to be completed by August 31st. They requested copies of committee annual reports. Avrin will send them and will also post them to the committee pages on the website. They inquired who handled printing for past reports. Avrin will make arrangements.

11. Pavlovsky advised that Users' Conference liaison Luis Rodriguez relayed the committee's recommendations for keynote speakers. The Executive Committee requested additional time to review the list and Pavlovsky asked for final recommendations or endorsements by July 28th, for an online vote. Cheryl O'Connor pledged \$2,000 in conference support from LibraryLinkNJ.

12. Andrew Scrimgeour reported that a letter is being drafted to send to Governor Kean expressing appreciation for acknowledging VALE's record of collaboration in Governor Christie's Report on Higher Education. He will send the draft to Pavlovsky for any further editing and to send to the Governor.

13. O'Connor provided an update on LibraryLinkNJ activities and recommended that VALE keep LibraryLinkNJ in mind for partnering on continuing user education programs, since there is funding available and continuing education is part of LLNJ's strategic plan.

A delivery contract with a start date of January 1, 2012 was signed with Velocity following nine bid submissions. New scanning technology for the drivers will be incorporated into their system. The taskforce's next step is to determine eligibility criteria which will involve merging criteria from four different region cultures. It will then go to the LibraryLinkNJ board for approval.

The Q&ANJ contract was extended through the end of September with funds provided from several carry forward sources. The Virtual Reference Taskforce continues to meet to develop long term recommendations for providing a statewide virtual reference service.

On July 6, there was a joint meeting of the Library Network Review Board (LNRB) and the Library Services and Technology Act (LSTA) Advisory Council. One of the agenda items was discussion of a statewide strategic plan. The State Library posted an RFQ for a strategic planning facilitator but quotes came back way over the funds available. There was consensus to have LibraryLinkNJ manage the planning project, which will include goals such as identifying challenges facing libraries and action steps. O'Connor invited someone from VALE to participate to in the project, representing academic libraries.

14. Pinto distributed a document summarizing committee objectives and requests for 9 of the 11 committees. (No report had been received for either the Resource Sharing Committee or the OLS Steering Committee. There were no actual funding requests, although several potential requests were mentioned. Of note were the Website Committee's recommendation that VALE name someone to be in charge of public relations and the Reference Services Committee's request for space at the Users' Conference. The reports were accepted. Pavlovsky will acknowledge them and

advise that specific requests for programs or funding need to be submitted through the Project Request Form.

15. There was discussion of whether the VALE wiki or the drupal website is more efficient for sharing documents among the Executive Committee. Executive Committee members will spend time looking at both; a decision will be made at the September meeting.

16. The group also discussed the several recommendations made by Amira Unver in June, as she stepped down from her post as Members' Council Moderator. She also sent them to incoming Moderator Liz Siecke who shared the suggestions that communication could be promoted if members wore name tags at Council meetings, that the Moderator's role could be eased if he/she were provided a list of responsibilities and that some attention might be paid to grooming Council members for leadership roles in VALE.

In the discussion, suggestions were made to host another orientation for new VALE directors and to consider assigning a seasoned director to new directors as a liaison or mentor. Ciliberti will discuss this idea further with Pavlovsky.

17. Pavlovsky called attention to published ICOLC's statement on Interlibrary Loan, although it does not need VALE action. See <http://www.library.yale.edu/consortia/2011-stm-ill.htm>

18. O'Connor provided a brief overview of the NJ State Library's recent webinar which focused on the State Library's FY12 budget priorities.

19. Cohn reminded the group that the Commission in Higher Education has been abolished. It is unclear at this time how this change might affect our institutions or even the Presidents' Council. She encouraged members to be alert to developments at the state level and to share news.

20. Ciliberti provided a brief overview of the recent negotiations with EBSCO regarding pricing and terms for subscription to its history databases. The final arrangements were better than the original proposal, but still not contentious. The Finance Committee will likely want to get involved early on before the next renewal cycle.

21. Sweeney brought forth the suggestion from Judith Hunt that the VALE libraries participate in Snapshot Day as a subgroup of the whole, so that the data presented would be more appropriate to academic libraries and VALE-wide statistics could be captured. Daze explained that the State Library plans the event for April, during National Library Month, but that a VALE effort held in the fall semester might be okay. Ciliberti will discuss with Judith Hunt.

22. In other new business, Sweeney suggested that when some of the "big deal" contracts come up for renewal, the Electronic Resources Committee might want to consider working with vendors to develop alternative models that are more sustainable from a business perspective.

23. Toth inquired about plans for a new cycle of strategic planning for VALE.

24. Gaunt asked if anyone knew the level of participation in NJVid and several members reported that their institutions had joined, but no one knew the total level of commitment.

Notes provided by Avrin and Ciliberti