

VALE Executive Committee Meeting

June 2, 2011

Drew University

Present: J. Avrin, A. Ciliberti, J. Crocker, A. MacRitchie, D. Murray, T. Pavlovsky, D. Pinto, L. Rodriguez, A. Scrimgeour, E. Siecke, R. Sweeney, J. Toth, A. Unver

1. David Pinto convened the meeting and welcomed Joe Toth of Ocean County College and Liz Siecke of Ramapo College who were elected to the Executive Committee at the morning's Members' Council meeting.
 2. The minutes from the April 19, 2011 meeting were approved and Judy Avrin will post them to the website.
 3. Anne Ciliberti reviewed the April and May budget reports. As of May 31st, there was a balance of \$51,149 in the non-salary account that included payment of one institution's RDA invoice for FY11. The Salary account continues to draw down and there will be a significant carryforward balance. As of July the Reserve account will be around \$270,000 which is a bit higher than the auditor's recommendation of two times the operating budget. However, this recommendation does not take into account funding for large projects. The need for a strategic plan was discussed. The carry forward funds will be moved into the Reserve Account over the summer.
 4. Taras Pavlovsky provided an OLS Project update. The new VALE-OLS website has been updated and a poster was presented at the NJLA Spring Conference. Pinto sent a charge to Judy Matthew, Chair of the Resource Sharing Committee and they have begun looking at different library circulation policies. Pavlovsky will follow up with Matthew.
 5. Pinto and Avrin provided an update on the new Digital Video offers. The Digital Media Committee had submitted their recommendation to the Executive Committee that offers from 22 distributors and vendors be made available to VALE libraries. The committee accepted the recommendation and David Murray will advise committee chair Jane Hutchison. Pinto will send a letter thanking the committee for their work.
- Pinto provided an NJEdge/NJvid update. A letter dated May 2, 2011 from NJEdge sent to all institution CIOs and library directors apparently was not received by many directors. Pinto will follow up. The letter outlines the new NJVid proposal.
6. Pinto will create a letter template for committee chairs to acknowledge the appointment of new committee members.
 7. The committee voted to accept the preferred licensing terms that were revised and submitted by the Electronic Resources Committee. Avrin will post them to the website.
 8. Pinto spoke with Richard Kearney regarding the Electronic Resource Committee's General Periodicals Review report. Following several revisions Kearney is making, the report will be made available as quickly as possible. However, since it appears that the state will continue to cover the cost of Academic Search Premier, it is likely institutions will stay with that database.

9. Ciliberti provided a status report on the subcommittee's work on meeting 501(c)3 requirements. By-laws have been drafted and after some revision by Pinto they will be returned to the subcommittee, then submitted to the Executive Committee for approval. The first requirement in the timeline is creation of Articles of Incorporation. They haven't been written yet but the group feels they should have attorney review. After a lengthy discussion the committee voted to first check with Rider University to determine if its in-house counsel is still available for advising on the process of obtaining non-profit status. If he is unable to assist, then directors can reach out to their institution's attorneys. Pinto will also check with Cheryl O'Connor for a recommendation. It was noted that the FY12 VALE budget that was approved at the morning Council meeting included a \$10,000 allocation for legal fees.

10. David Pinto's tenure as chair ends on June 30th. Pinto nominated Taras Pavlovsky, Ciliberti seconded, and the committee approved his election as Chair of the Executive Committee for a two year term.

11. Governor Christie's Report on Higher Education was discussed. Governor Kean worked on report and two groups were acknowledged for their collaboration – Kean/Ocean and VALE. Scrimgeour suggested writing a letter to Governor Kean expressing VALE's appreciation and sending a copy to the Presidents' Council. Pinto and Scrimgeour will follow up.

12. There was discussion of developing a snapshot day for VALE. Ciliberti suggested that we reach out to the State Library to coordinate it with theirs. If there were more categories relevant to academic libraries there would be greater participation. This would benefit the State Library by increasing participation but would also give good, separate statistics for VALE libraries. Richard Sweeney will contact the State Library to identify the point person.

13. Assessment Committee Workshop – Pinto noted that Jeanne Boyle had emailed Avrin to request having checks cut in advance for the keynote speakers but was advised that traditionally we cut single check for speakers when travel expenses are submitted.

14. Andrea MacRitchie announced she is leaving Union County to become director of a community college in Worcester, MA.

15. Ciliberti advised there were several proposals for delivery service and the Library Link delivery contract is being negotiated. Since the four regions have very different models the next step will be determining how to combine them into a single program. The group will work over the summer to finalize details since the start date is January 1, 2012.

16. Jane Crocker noted that Q&ANJ will be continued into the fall.

17. Jane Crocker, Website Committee liaison, noted they are still looking for new members and a new chair. It was suggested executive committee members check if anyone on their staff would be interested.

The next meeting scheduled for July 19, 2011 at Middlesex County College.

Minutes prepared by: J. Avrin