

**VALE Executive Committee**  
**Minutes of the July 20, 2010 Meeting**  
Middlesex County College

**FINAL**

Present: J. Avrin, A. Ciliberti, J. Crocker, M. Gaunt, N. Madacsi, D. Murray, B. Nebeker, C. O'Connor, D. Pinto, L. Rodriguez, R. Sweeney, A. Unver

1. David Pinto convened the meeting, welcomed new committee members and provided some procedural information. Minutes from the June 3, 2010 meeting were accepted and will be posted to the VALE website. A request was made to include the meeting location in the minutes.
2. Anne Ciliberti presented the June budget report and provided additional explanation for the benefit of new members. In July payments totaling \$99,660 were received for early FY11 invoices. There were no expenditures and the month ended with a balance of \$199,857. Salaries and benefits have been paid through July 9<sup>th</sup> with a remaining pay period to be split between two fiscal years. Remaining FY10 funds will be deposited in the Reserve Account in August.
3. Pinto provided an update on State funding, noting that full funding is being provided for Academic Search Premier, Business Source Premier and ReferenceUSA. All databases currently available will remain with the addition of a Spanish language database and an Ebsco newspapers database. Access will be provided through July 31, 2011. Ciliberti noted the importance of expressing our gratitude to the State Library and Pinto will write a letter to Norma Blake on behalf of VALE.

Cheryl O'Connor reported that she participated in vendor negotiations with the State Library. Funding for delivery services is in place through December but determining how future costs should be apportioned is a high priority. She suggested scheduling a joint meeting including VALE to discuss options and further plans. Infolink's final board meeting is scheduled for July 21, 2010. The new board will have many policy and funding allocations to discuss as well as a new name.

4. Pinto advised that five committees need new Executive Committee liaisons. After discussion, the following assignments were made:
  - Bibliographic Control & Metadata – Anne Ciliberti
  - Cooperative Collection Management – Amira Unver
  - Digital Media – David Murray
  - Shared Information Literacy – Nancy Madacsi
  - Users' Conference – Luis Rodriguez
  - Website – Jane Crocker

There was discussion about the need to formalize OLE since it is still being referred to as a taskforce. Pinto asked Richard Sweeney to discuss it with Taras Pavlovsky and advise who will serve as chair and who will serve as liaison.

5. Pinto reported on the ebook Task Force recommendations following Mary Mallery's

presentation at the June Members' Council meeting:

- Investigate the market for consortial purchasing.
- Select ebook collections for purchasing with subjects targeted from the ebook collections survey.
- Arrange for demo days of targeted ebook collections that include practicing librarians discussing selection and access issues.
- Develop a funding model to support the program in an equitable manner.

Many questions remain about the structure of the program and Pinto requested the Executive Committee liaisons to the Electronic Resources Committee and Cooperative Collection Committees advise the chairs to clarify findings and next steps with Mallery. This will be an agenda item for the next meeting.

6. Ciliberti reported on the status of Mark Sandford's project to develop an Access database to manage VALE database subscriptions. He ran a demonstration for Ciliberti and Avrin to illustrate the multiple functionality of the database. It is able to track VALE database subscriptions, generate final commitment forms and produce invoices but this year it will run simultaneously with the current system to confirm accuracy. A few minor adjustments remain to be completed but Ciliberti will submit the paperwork for payment to Sandford.

7. Avrin noted that the VALE web domain name was renewed at a cost of \$114.95.

8. Avrin provided an update on the database renewal process. All final commitment forms have been received and final renewal lists are being prepared. There is very little change from FY10 in the number of subscriptions and total database costs. Member invoices will be sent the second week of August.

9. Pinto provided an update on the OLE project, noting that 25 out of the 53 members have responded to the survey of interest in participating. He will follow up with non-respondents. Five schools have agreed to be alpha implementers, seven betas and 13 have said no. The alphas are:

1. Drew University
2. NJIT
3. Rutgers University
4. The College of NJ
5. William Paterson University

An OLE Steering Committee needs to be formed, hopefully within the next two weeks, with representatives from the five alphas as well as members from the other segments. Pinto will work with the group to determine how to proceed.

10. Ciliberti noted the Resource Description & Access Toolkit (RDA) has an offer for consortial pricing and she will confer with Mark Sandford on details and report back to the committee.

11. Pinto reported no further movement in obtaining 501(c)3 status. He will follow up with the

Presidents' Council and confer with Pavlovsky on necessary changes to VALE bylaws.

12. Committee Annual Reports – Pinto reviewed specific committee requests:

**Assessment Committee:** May need funding to cover expenses for a possible program to be held in the spring.

#### **Bibliographic Control and Metadata Committee**

- May request funding to bring a NACO trainer to New Jersey which would be the most cost effective way to train new institutions.

#### **Digital Media Committee**

- Requested funding for refreshments at meetings. Avrin will review minutes for clarification of the policy.
- Requested Avrin's help in collating responses for surveys of digital media offers.

#### **Users Conference**

- Held first planning meeting on June 2<sup>nd</sup>.
- Conference schedule will remain the same as last year's.
- Selected subcommittee chairs for poster and breakout sessions.
- Call for submissions will go out in August
- Selected conference theme: "Strengthening Connections: Keeping Our Libraries Vital".
- Recommended four keynote speakers. Avrin will send speaker information to Executive Committee members. Pinto will follow up by August 1<sup>st</sup> for responses.
- Two Website Committee members are on the conference planning committee and will help with coordination of information for the website.

Cheryl O'Connor indicated that Infolink is eager to continue its support of this important professional development program. She tentatively pledged \$2,000.

#### **Website Committee**

- Requested assistance in recruiting new members. Pinto will talk to Denise O'Shea about putting out a call for new members.
- Avrin will receive drupal training as soon as database renewals are complete.

Pinto asked the committee to review the reports for comments and submit any feedback to him. He will then respond to committee chairs with acceptance of the reports and express the Executive Committee's gratitude for their work. Pinto will poll committee chairs regarding the scheduling of tentative workshops, to avoid conflicts.

Ciliberti noted there has been a lot of success in taking VALE committee work and submitting it at the national level. There remains a need for publicity and Pinto will put a call out.

12. Pinto distributed the proposed meeting schedule for FY11, following the same model as FY10. He will consult with Mark Thompson, new director of Middlesex County College library to confirm continuing Executive Committee meetings at MCC. Avrin will then

coordinate planning with their administrative staff. Three of the meetings will follow Members' Council meetings and Pinto advised incoming Council Moderator Amira Unver to contact Bruce Whitham regarding requirements for those meetings.

13. Ciliberti noted that LibQual has been conducted every three years. Doing it as a VALE group won't provide a price benefit but will enable a consolidated report. The Assessment Committee will put out a call.

The next meeting is scheduled for Friday, September 24, 2010.

Minutes prepared by: J. Avrin