

VALE Executive Committee

Minutes of the October 8, 2003 Meeting

Present: J. Avrin, Bro. P. Chervenie, A. Ciliberti, J. Cohn, J. Crocker, C. Daze, M. Gaunt, J. Getaz, J. Jeney, L. Ostar, D. Pinto, R. Sweeney

1. Judy Cohn convened the meeting and the minutes of the September 10, 2003 meeting were unanimously approved following a motion from Anne Ciliberti, seconded by Richard Sweeney.
2. Anne Ciliberti presented the financial report, noting that member library payments are being paid in a timely fashion. Vendor invoices are being paid in the order they were received.
3. Cohn reported that she has spoken with the director of the VALE library where a question had arisen regarding adherence to certain terms in the Memorandum of Understanding. The director will try to resolve the issue in question with their IT department.
4. Judy Avrin distributed a spreadsheet presenting the list of VALE databases and the number of institutions to each one for FY01 - FY04. It will be redistributed after several changes.
5. Cohn advised that at the Electronic Resources Committee the previous day there was discussion of a possible change in the subscriber list for FY05 to one of the more heavily subscribed databases. It was suggested that preliminary discussions with the vendor take place regarding this potential shift. Cohn also reported that one of the committee members was hosting a vendor database demo on October 17th and would like to open it to the VALE membership. Committee members agreed.
6. Marianne Gaunt reported that the VALE server would be moved from Hill Center to the RUL systems office, probably during the January semester break. A temporary URL will be distributed at that time to avoid an interruption in access.
7. Bro. Paul Chervenie stated that the speakers for the Assessment workshop, David Goodman and Dan O'Connor, are confirmed and plans are in place. Several vendors will take part in a vendor's panel. There are currently about 40 people registered.
8. Joan Getaz advised that plans for the Users' Conference are well under way. The due date for the poster session was extended to October 10th. She discussed several candidates for keynote speaker and Judy Cohn will extend an invitation to one of them Joan has invited committee chairs to give a very brief three-minute update on their committee's activities during the information session following lunch. There was discussion of the 5th anniversary celebration of VALE that will take place at the Users' Conference. Judy Avrin will invite vendors to make donations subsidizing the conference and anniversary celebration at \$300 and \$600 dollar levels. Jane Crocker has brochures and samples of items to give as anniversary momentos. Avrin will follow up. It was suggested that each Executive Committee member bring an item to be raffled off. Past Executive Committee members will be recognized.
9. The Executive Committee moved to adopt the Public Relations and Communications Plan with no further comment. Gaunt suggested it would be timely to update the VALE

brochure and distribute some to each library at no cost. Additional copies could be purchased.

10. The revised draft of the VALE Annual Report was discussed. Deadline for comments is November 15th. Avrin will provide Gaunt with usage statistics. Some quotes from the Users' Survey will be added.
11. Plans to restrict the VALE listserv to persons employed at member libraries are underway. Avrin has attempted to contact all non "edu" addresses. Ed Corrado is waiting to hear from us and will make it a closed list upon our request. It was suggested that a reminder to subscribe to the VALE listserv be posted to the Council listserv.
12. Richard Sweeney announced that the FIPSE grant deadline this year is November rather than January. The Shared Information Literacy group will not be submitting a grant proposal this year but will continue to try to obtain funding.
13. David Pinto reported the Bibliographic Control Committee will be meeting October 30th.
14. Judy Cohn distributed copies of the online database recommendation form that the Electronic Resources Committee has created. There is a link to the form on the "About the Databases" page on the VALE website.
15. A link to several of the VALE license agreements has been posted on NJIT's library home page at www.njit.edu/library/vale. Richard Sweeney and Anne Ciliberti will prepare a synopsis of each license's terms regarding ILL, reserves, etc. and post the summary on the web page as well.
16. Richard Sweeney spoke with Norma Blake regarding the Science, Technology and Medicine proposal. It was suggested that the team who put it together last year continue negotiations.
17. After a discussion of a "Last Copy Policy" for New Jersey, the consensus was that this is a national issue and will be monitored in national library press.
18. The next meeting is scheduled for Wednesday, November 12th.

Prepared by: J. Avrin