

VALE Executive Committee

Minutes of the September 10, 2003 Meeting

Present: J. Avrin, Bro. P. Chervenie, A. Ciliberti, J. Cohn, J. Crocker, C. Daze, M. Gaunt, J. Getaz, N. Madacsi, L. Ostar, A. Scrimgeour, R. Sweeney

1. Marianne Gaunt convened the meeting and the minutes from the July 23rd meeting were unanimously approved following a motion from Richard Sweeney.
2. Anne Ciliberti presented budget reports for August and September. Invoice payments from member libraries have begun to arrive and a reminder will be sent to the directors urging prompt payment. Most vendor invoices have been received. A lower than anticipated carryforward figure in the members account necessitated an adjustment to the contingency line in the budget.
3. Anne Ciliberti presented the Nominating Committee's slate that called for Judy Cohn as Chair for the VALE Executive Committee for a two-year term (FY04 – FY06). Following a motion from Gaunt, it was unanimously approved. Andrew Scrimgeour is finishing his second year as Vice Chair. Ciliberti requested that the official minutes recognize Marianne Gaunt's leadership for her two terms as Chair.

Cohn thanked the committee and distributed meeting dates for the year. Meetings will continue to be held at Alexander Library.

4. Scrimgeour reported that the Resource Sharing Committee met August 27th and would like Executive Committee support to update their tri-fold brochure. After some discussion, it was determined that funds were probably not necessary since the brochure should remain available in its current format on the Committee's website. Scrimgeour also advised that with the end of Judith Lin Hunt's tenure on the Executive Committee, a new liaison to the Resource Sharing Committee is needed. Per Gaunt's request, Scrimgeour will act as liaison.
5. Bro. Paul Chervenie advised that plans for the Assessment Committee's November 13th workshop on Electronic Database Usage Statistics are progressing. The keynote speaker will be Project Counter Executive Board member David Goodman from the Palmer Library School at LIU. Dan O'Connor, SCILS, will also be a presenter. The committee has prepared a flyer that will be announce the program on the Council, VALE and ACRL listservs and registration forms will be posted by Dave Hoover to the VALE Website with responses going to Judy Avrin. The cost of the program is \$10.00, which will include morning coffee and lunch. Bro. Paul will post a "Hold the Date" email.
6. Anne Ciliberti noted that the record should reflect VALE's appreciation to Dave Hoover and Judy Avrin for all of their hard work preparing the changes in finances and databases for FY04.
7. Joan Getaz reported that the Users' Conference planning committee met in July for a very productive meeting. She and Vibiana Bowman will be meeting shortly to confer on

keynote speaker suggestions. The call for papers and posters has gone out and the VALE committees will have poster space.

8. Anne Ciliberti advised that a question has arisen regarding a member library's adherence to the terms of the VALE Memorandum of Understanding. After a lengthy discussion the group authorized the chairperson to express its concerns in a letter to the library director.
9. Gaunt distributed a revised draft of the PR and Communications Plan developed by Joan Getaz and her committee. Getaz will review suggested changes with her committee. It was then suggested that a list of recurring committee responsibilities be created that in the future, should include development of the annual report.
10. Jane Crocker reported that at the next Reference Committee meeting they would evaluate the status of academic library involvement in QandANJ. There is also a need to explore the reservations other libraries have that prevent them from participating. It was suggested that the Users' Conference might include a panel discussion in which current participants discuss how QandANJ has worked in their libraries.
11. Judy Avrin reported that the Electronic Resources Committee met in August and has drafted a Database Recommendation form that will be posted on the Website. This will enable VALE members to make database suggestions to the committee for consideration.
12. Gaunt advised that the draft of the VALE Annual Report is not quite ready for distribution.
13. Ciliberti suggested several options for celebrating VALE's 5th anniversary. There was discussion of holding an event following the Users' Conference since so many members will be gathered there. Another possibility is a spring event at Cook campus. Ciliberti and Gaunt will continue to work on these ideas.
14. The next meeting is scheduled for Wednesday, October 8th at 12:30.

Prepared by: J. Avrin