

## VALE Executive Committee

### Minutes of the May 21, 2003 Meeting

Present: J. Avrin, A. Ciliberti, J. Cohn, J. Crocker, C. Daze, M. Gaunt, L. Ostar, D. Pinto, A. Scrimgeour

1. Marianne Gaunt convened the meeting and announced that Nancy Madacsi of Centenary College, in her roll as Council President, and Judith Jeney of Ramapo College are new Executive Committee members. Jane Crocker has been re-elected as the representative for two-year institutions. Judith Hunt of Montclair State will be completing her term on the Executive Committee representing the 4 year colleges/universities, as will David Murray as outgoing Council President.
2. The minutes from the April 15<sup>th</sup> meeting were approved as amended.
3. Anne Ciliberti presented the budget and noted there was little activity in the fund.
4. Andrew Scrimgeour reported that the proposed bylaw changes were approved by the Council at its May 16<sup>th</sup> meeting. The group agreed upon minor language changes. Scrimgeour also noted that the VALE proposed FY04 budget was approved.
5. A proposal to change the VALE website logo to "Dedicated to Innovation and Collaboration" was approved. Dave Hoover will be asked to make the change as well as to add the Collaboration Survey results to the site.
6. Gaunt advised that the charge to the Interface Committee's needs to be revised and proposed the following: "The committee is responsible for reviewing the interface design of the VALE homepage, and VALE's Virtual Union catalog to ensure that the presentation of VALE resources is clear and user friendly. The committee provides advice to VALE's technical support staff in the implementation of the Sitesearch software to enhance access to VALE databases, member library holdings, and other resources as appropriate." The original committee chair will be approached to see if he would like to head a newly formulated committee. Discussion included a possible name change to the VALE Website Committee and the need to include technical members on the committee. An Executive Committee member will act as a liaison to the committee.
7. The Collaboration Survey revealed a great deal of interest in a "Tech Watch". A Rutgers University Libraries' Technology Awareness Group, chaired by Brian Hancock, will be expanded to include any interested VALE librarians. Gaunt will post an announcement to the VALE listserv. Gaunt reviewed results of the collaboration survey and noted that acquisition discounts from vendors was the top priority and will be discussed at next month's meeting.
8. The advisability of making the VALE listserv a closed list was discussed. Gaunt will contact Ed Corrado to determine if this is feasible.
9. Passwords for remote access to databases will be changed around August 1st. Ideally this can be accomplished by changing just the VALE password and Judy Avrin will determine if that is possible.
10. Gaunt noted that Rutgers' counsel reviewed the revised Memorandum of Understanding. It is a document that will be on file confirming each institution's agreement to abide by its financial obligations and license agreements with each vendor, and any other VALE obligations.

11. A draft of the October NJ Edge Technology Conference agenda was distributed. The conference, aimed at a wide variety of faculty and IT people, would be a good showcase for VALE's collaboration activities. There will be further discussion about how to contribute.
12. The Assessment Survey will be posted to the Council and VALE listservs next week and a three-week response deadline will be given to accommodate summer schedules.
13. Jane Crocker reported that at the April Reference Committee meeting Karen Hyman and Marianne Sweet supported the promotion of QandA to the Council. The Committee is recommending that VALE members participate in QandA and that no separate academic queue be established. They would like to have Executive Committee endorsement. Proposed wording was discussed and it was agreed that Jane will present a draft endorsement at next month's Executive Committee meeting.
14. Judith Lin Hunt advised that Mary Mallery and Dave Hoover will be presenting a poster at ALA. Mary has offered to do a dry run at the June Executive Committee meeting. Judy Gardner will be taking over leadership of the Reciprocal Borrowing Committee.
15. David Pinto reported that the Bibliographic Control and Metadata Committee continues to work on a technology survey and would like to have a representative on the Digital Highway Advisory.
16. Judy Cohn noted the Electronic Resources Committee is meeting in June and agenda items include database trials and timely discussions with vendors to avoid time pressures when evaluating new databases.
17. The next meeting is scheduled for June 10th at 12:30 pm.

Prepared by J. Avrin