

## VALE Executive Committee

### Minutes of the July 8, 2002 Meeting

Present: Chervenie, Ciliberti, Judy Cohn, John Cohn, Crocker, Daze, Gaunt, Hunt, Murray, Pinto, Scrimgeour, Sweeney, Tumulty, Wolfe

1. Marianne Gaunt convened the meeting by welcoming the newly elected members: NJ Wolfe from Bergen Community College and David Pinto from Richard Stockton College of NJ. She recognized that Joan Getaz and Brother Paul Chervenie had been re-elected and that David Murray from Brookdale Community College would replace Elizabeth Smith as the new President of the Council of New Jersey College and University Library Deans, University Librarians and Directors.

Gaunt also recognized the many contributions of the members whose terms had expired. These are Marilyn Martin, Elizabeth Smith and John Cohn. She paid a special tribute to John Cohn who had been a member of the Committee since its inception. The group recognized John's many contributions and unanimously wished him well.

2. Anne Ciliberti gave the financial report, noting that there had been no activity in the past month on the Members' Account, although there are a few small reimbursements in the queue to be paid. She asked for approval to reimburse Rutgers University for refreshments from a meeting of the Shared Information Literacy Committee in an amount of \$102 and change. Crocker moved that the reimbursement be made; seconded by Scrimgeour; approved unanimously.
3. Gaunt explained to the new members that the Committee had previously agreed to make some changes regarding the database license agreements and commitments. She stated that each Library will receive a copy of all pertinent license agreements and a Memorandum of Understanding to clarify and confirm the member library responsibilities. Ciliberti observed that the invoices will be sent in mid-August.
4. Ciliberti asked that the Bylaws be reviewed one final time and a few editorial changes were made. She indicated that a final copy would be sent to the Committee members and posted on the VALE website.
5. Gaunt introduced the main agenda topic which is the drafting of objectives to accompany the VALE goals identified in the Planning Retreat. Each member of the Committee had been assigned a goal to work on and the reports and drafts of each of the 10 goals were discussed. Among the major points discussed and agreed upon were:
  - a. The creation of a committee to investigate digital projects. Gaunt will draft a charge. Daze noted that Betty Steckman, State Library, had formed a committee to pursue digital projects for the state. Sweeney suggested that Gaunt be a liaison between that committee and VALE.
  - b. To explore the possibility of including programs at the Users' Conference on the LIBQUAL outcomes assessment project and other areas of possible collaboration among VALE members.
  - c. The need to enlarge and/or renew some existing committees given these new directions and to communicate new charges to these committees was also noted.

Among them are the Assessment Committee, the Public Relations and Communications Committee and the Training Committee.

- d. The value of asking each Committee to assign a "gatekeeper" function to a member for the purpose of monitoring national trends related the Committee's charges.
  - e. The desirability of a liaison relationship with the NJLA Public Policy Committee to pursue budget strategy, especially as it pertains to VALE's goals for math/science/technology databases.
6. Gaunt agreed to take all the suggestions and send out a revised version of the VALE FY03 goals and objectives.
  7. Gaunt called for nominations for the newly created position of Vice Chair. Joan Getaz nominated Andrew Scrimgeour and, there being no other nominations, Scrimgeour was elected and congratulated on his new role.
  8. Gaunt called for nominations for the elected member of the newly created Finance Committee. NJ Wolfe nominated himself and, there being no other nominations, Wolfe was elected and congratulated on his new role.
  9. The need to strengthen communication between the VALE committees which lack in their membership a member of the Executive Committee and the Executive Committee was discussed. In addition to the liaison role that the new Vice Chair will provide, David Pinto volunteered to act as a liaison to the Bibliographic and Metadata Committee and Judith Lin Hunt to the Interlibrary Loan and Resource Sharing Committee. Andrew Scrimgeour will provide continuity with the Training Committee. David Murray subsequently volunteered to be the liaison with the Training Committee.
  10. Joan Getaz reported that efforts are underway to hold a joint planning meeting between the ACRL-NJ chapter and VALE's Public Relations and Communications Committee for the January Users' Conference.
  11. Two ideas were presented for consideration by the ILL/Resource Sharing Committee. Rich Sweeney suggested that the group consider a mechanism for alerting walk-in Library users to local policies and procedures, such as those related to downloading and printing. Anne Ciliberti suggested that the group consider if there is value to exploring a z39.50 decentralized union catalog among the VALE members. She noted that the SiteSearch software can be used to provide this linkage.
  12. The next meeting is scheduled for September 17th at 2:00.

Prepared by: A. Ciliberti