One Year Later: Establishing an Institutional Repository
Who? Us Again?
A Government Documents Librarian and Projects Specialist Collaborate on Establishing an Institutional Repository
Who We Are
Darren Sweeper

• Head, Government Information, Legal Reference and Data Librarian.
• Interested in the Social Sciences broadly speaking with a focus in Political Science, Family Studies & Justice Studies research.
• Experienced in data and statistical information literacy instruction.
• Using government documents to promote life-long learning.
• Recently developed interest in scholarly communication, open access and institutional repositories.
Karen Ramsden

• Research and Projects Specialist.
• Received a Masters in Public Administration and a graduate certificate in Program Evaluation and currently finishing a graduate certificate in Data Collection and Management.
• Expertise in fundraising for over fifteen years.
• Employed in Higher Education for twenty years.
• Has worked in both the administrative units and academic units in a university environment.
Our Repository Roles

Darren Sweeper – Scholarly Communications Librarian and Liaison to the External University Repository Committee

Karen Ramsden – Coordinator of the Digital Commons Repository
Our Applicable Skills

• Darren has previous experience in building a repository and scholarly communications.

• Additionally, Darren has established relationships with numerous University faculty that may help serve as ambassadors for the Repository.

• Karen has established relationships with high level administrative leadership through her work as Co-Chair of a Middle States Standard, membership on numerous University-wide committees and her experience working with various administrative departments for the past fourteen years.
Why an Institutional Repository at MSU?

• Montclair State University *achieved Doctoral Research III status* in January 2016.

• *Serves faculty and institutional interests* by collecting, organizing, preserving, and disseminating faculty scholarship and creative works in a digital, open-access environment.

• Brings together all of Montclair State's research and creative works under one umbrella, with an aim to *preserve and provide access* to that research.

• Consistent with the *library’s archival role and responsibility* in preserving publications and other artifacts documenting Montclair State’s history and the activities of its faculty, students, staff, and administrators.

• Keep up with changing landscape of *scholarly communications, open access and digital publishing*. 
Who is Involved?

• The Library has subscribed to Digital Commons, powered by bepress, to serve as the hosted environment for our Repository.
• Librarians with varied expertise at Sprague Library.
• Library Institutional Repository Committee.
• University Institutional Repository Committee.
Montclair State University Digital Commons is an institutional repository designed to preserve and showcase the creative and scholarly achievements of the Montclair State University community. The repository is a service of the Harry A. Sprague Library.

https://digitalcommons.montclair.edu/
Goals

➢ Create
➢ Innovate
➢ Collaborate
Create

• Create an optimal task force.
  ➢ Internal stakeholders
  ➢ External stakeholders

• Set up plan on how to involve task force members.
Collaborate

• Reach out to key stakeholders.
• Ask to participate in various University events.
• Committee members and targeted faculty are your key champions.
Innovation

• Think outside the box
• Don’t rely on traditional marketing tools
• It’s okay to borrow other school’s ideas
Overarching Goal

- Demonstrate the library’s added-value to its stakeholders.
- Promoting the library leads to a “seat at the table” for funding.
Stay focused

• Sell the Repository at every opportunity.
• Internal sell is just as important and many times more difficult than an external sell.
• You will encounter obstacles no matter how well prepared you think you are.
• Exude confidence even when the process proves challenging.
Our Takeaways

• Building your repository is a marathon not a sprint.
• You will find support where you least expect it.
• Participate in webinars, training sessions and read the available literature – the field of open access and the value of repositories changes constantly.
• Don’t rush the process - soft launch first, then hard launch.
• If you believe in the value, others will too.
• Stay positive - you will succeed.
Questions?
Thank You!