

# Application form VALE Reciprocal Borrowing Program

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This form is required for borrowing privileges at a participating VALE library. By signing this form, you agree to observe all policies of the lending library. These policies may differ greatly from those of your own institution, including circulation periods, overdue fines, and charges for non-return of materials.

***Some libraries charge substantial processing fees in addition to the replacement cost of lost books. You will be personally responsible for any such fees and charges. You must return all borrowed items directly to the lending library.***

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## This section filled out by applicant

This is a request for borrowing materials at:

\_\_\_\_\_ *(Lending Library)*

Name: \_\_\_\_\_

Status: Faculty  Staff  Graduate Student  Undergraduate Student

ID #/Barcode#: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone Number: Home \_\_\_\_\_ Work \_\_\_\_\_

E-mail: \_\_\_\_\_

Institution: \_\_\_\_\_

Department: \_\_\_\_\_

Signature: \_\_\_\_\_

## This section filled out by home library staff

I verify that this individual is a faculty member, staff or student in good standing at:

Home Library: \_\_\_\_\_

Name and Title (print): \_\_\_\_\_

Signature: \_\_\_\_\_

*(Authorized designee. Original signatures only.)*

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Today's Date: \_\_\_\_\_